

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD SEPTEMBER 12, 2016 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: David Wickstrom, Jesse Glines, Ryan Glines, Randy Routier, Laura Johnson.  
Administration Present: Superintendent Josh Page; Principal/AD Kelly Messmer; Business Manager Elizabeth Henderson; Maintenance Supervisor Steve Leithauser.

Visitors Present: Laurie Goehring, Pam Brewer, Dawn Littau, Wanda Lyons, BJ Padden.

President Wickstrom called the meeting to order at 5:30 p.m.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Johnson, second by R Glines to approve the consent agenda as follows:

- Approve Agenda
- Approve minutes of August 8<sup>th</sup>, 2016 Regular Meeting
- Approve Financial Report.

Motion Carried.

GENERAL FUND: Beginning Balance 798850.16 Receipts: Local 6097.37 County 19919.41 State 61566.00  
ACC REC 77669.02 TOTAL RECEIPTS 165251.80 Disbursements 79158.72 ACC PAY 103469.12 Total  
Disbursements 182627.84 Ending Balance 781474.12

CAPITAL OUTLAY: Beginning Balance 451175.97 Receipts Local 3084.66 County 2450.91 Total Receipts  
5535.57 Disbursements 2103.30 ACC PAY 5754.88 Ending Balance 448853.36

SPECIAL EDUCATION: Beginning Balance: 253976.06 Receipts: Local 741.82 Total Receipts 741.82  
Disbursements 7981.57 ACCT PAY 8532.15 Total Disbursements 16513.72 Ending Balance 238204.16

PENSION FUND: Beginning Balance 217479.08 Receipts: Local 354.19 Total Receipts 354.19 Ending  
Balance 217833.27

BOND REDEMPTION: Beginning Balance 809704.46 Receipts: Local 987.69 County 22058.20 Total  
Receipts 23045.89 Ending Balance 832750.35

FOOD SERVICE: Beginning Balance 5147.06 Receipts Local 609.69 ACC REC 636.75 Total Receipts 1246.44  
Disbursements 2672.02 Total Disbursements 2672.02 Ending Balance 3721.48

AUGUST PAYROLL AND BENEFITS

General	105,459.15
Principals and Secretaries	9860.96
Superintendent	9997.21
Business Manager	7462.16
Custodians	16408.55
X-Cur	851.36
Special Education	13055.48
Food Service	2502.02

Motion by R Glines, second by Routier to approve the bills with the exception of Glines Electric and Laura Johnson. Motion carried.

**SEPTEMBER 2016**

**GENERAL FUND**

ACTE	DUES	202.00
AMAZON	SUPPLIES	1331.62
ASBSD	REG FEES	245.00
AT&T	PHONE SERVICE	37.67
BATCHELDERS	SUPPLIES	143.75
BICKLES	ROUTE BUS	318.37
BLACK HILLS PEST CONTROL	CONTRACT SERVICES	875.00
BUFFALO HARDWARE	MAINTENANCE/SUPPLIES	917.20
CARDMEMBER SERVICES	SUPPLIES	2603.70
COMMERCIAL LIGHTING	SUPPLIES	581.77
CONNECTING POINT	TECH SUPPLIES	1573.00
CONSOLIDATED	PHONE SERVICE	122.99
CUMMINS SALES	MAINTENANCE	1128.81
DAYS INN	ROOMS	75.99
DICK BLICK ART	SUPPLIES	12.79
EPS	SUPPLIES	76.56
FARMERS UNION	SUPPLIES	48.48
FLINN	SUPPLIES	382.11
GLINES ELECTRIC	REPAIR/MAINTENANCE	92.86
GOLDENWEST	MONITORING	2580.00
GOPHER	SUPPLIES	331.86
GRAND ELECTRIC	UTILITIES	5900.18
HAUFF MID-AMERICA	REFEREE PADS	589.00
HC FOOD SERVICE	INSERVICE MEALS	70.20
HC WEED & PEST	CONTRACT SERVICES	223.91
H&L	SUPPLIES	34.70
HENDERSON OIL	FUEL	659.92
HERSRUDS	REPAIR/MAINTENANCE	84.16
HOUGHTIN MIFFLIN	WORKBOOKS	426.87
HUDL/AGILE SPORTS	CONTRACT SERVICES	1600.00
IMPREST/SCRANTON SCHOOL	WORKSHOP FEE	300.00
IMPREST/FIRST WESTERN INSURANCE	BOND	175.00
IMPRST/DIVISION OF CRIMINAL INV	BACKGROUND CHECK	86.50
IMPREST/KARLI GRESS	REIMBURSE CLASS	70.00
IMPREST/SUE ANN CLANTON	REIMBURSE SUPPLIES	73.10
IMPREST/HOLLY COSTELLO	REIMBURSEMENT	58.96
IMPREST/JAY WAMMEN	REIMBURSE CLASS	35.00
IMPREST/SD FB COACH ASSOC.	DUES	60.00
IMPREST/SD HS COACH ASSOC.	DUES	300.00
IMPREST/BRANDON GALLAGHER	REFEREE	158.80
IMPREST/DEAN HAXTON	REFEREE	100.00
IMPREST/PAT MCKENNA	REFEREE	100.00
IMPREST/BRAD TUCKER	REFEREE	100.00
IMPREST/DAVID DAHL	REFEREE	100.00
IMPREST/CCASD	WORKSHOP FEE	55.00
IMPREST/DEPT OF PUBLIC SAFETELY	CDL RENEWAL	33.00
IMPREST/WANDA LYONS	REIMBURSEMENT	230.07
IMPREST/VOID CHECK	VOID CHECK	-30.00
JW PEPPER	MUSIC SUPPLIES	251.78
JOHNSON, LAURA	MILEAGE	418.32

LYONS, WANDA	REIMBURSE SUPPLIES	205.45
MDU	RURAL PROPANE/ELECTRIC	195.75
NAPA/ALL AROUND AUTO	SUPPLIES	15.69
NATION CENTER NEWS	PUBLISHING/SUBSCRIPTION	218.14
NETWORK SERVICES	CUSTODIAL SUPPLIES	2696.12
NWAS	DRIVERS ED MILEAGE	2188.34
NORTHWEST PIPE	CUSTODIAL SUPPLIES	93.27
OLSON CONSTRUCTION	VEHICLE MAINTENANCE	163.34
PEARSON	TEXTBOOKS/WORKBOOKS	1343.64
PERMABOUND	BOOKS	264.71
PROXIMITY LEARNING	TUITION	700.00
PURCHASE POWER	POSTAGE	239.76
RAMADA	ROOMS	405.00
RAMKOTA/BEST WESTERN	ROOMS	299.97
RAMKOTA PIERRE	ROOMS	476.98
REALLY GOOD STUFF	SUPPLIES	105.24
RED ROCK SPORTING GOODS	PAINT	451.65
RICHARD PLUIMER, PC	ATTORNEY	25.00
S&S RECREATION	SUPPLIES	96.58
SANFORD HEALTH	FEES	4.00
SBM	SUPPLIES	644.31
SCHOOL SPECIALTY	SUPPLIES	394.74
SDHSAA	FEES	31.00
SERVALL	CUSTODIAL SUPPLIES	455.20
SMITH, ED	GARBAGE	40.00
STEREOS AND STUFF	EQUIPMENT	59.98
SWIER LAW FIRM	SUPPLIES	143.45
TEACHERS CORNER	SUPPLIES	214.39
TIE	REGISTRATION FEES	85.00
TOWN OF BUFFALO	WATER/GARBAGE	1379.20
UNIVERSAL ATHLETIC	SUPPLIES	684.50
UW EXTENSION	CLASSES	1383.00
WALMART	SUPPLIES	252.15
WEST MUSIC	SUPPLIES	1341.18
WEST TIRE	BIRD 1	160.76
WEX	FUEL	89.94
WRCTC	PHONE SERVICE	533.55
	<b>TOTAL GENERAL</b>	<b>44026.98</b>

#### **CAPITAL OUTLAY**

AMAZON	TEXTBOOKS	452.24
APPLE	IPADS	9060.00
CARDMEMBER SERVICES	SUPPLIES	1499.98
IMPREST/PITNEY BOWES	ACCOUNT PAYABLE	380.37
MARLIN	DISWASHER LEASE	220.08
PITNEY BOWES	POSTAGE MACHINE LEASE	380.37
STEREOS AND STUFF	LAPTOPS	7346.00
UNIVERSAL ATHLETIC	BOYS FOOTBALL UNIFORMS	2893.50
WRCTC	PHONE SERVICE	72.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>22304.54</b>

#### **SPED**

AMAZON	TEXTBOOKS	348.25
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CTS	PT/OT SERVICES	1213.08
DAVIS, CRISTY	SPEECH SERVICES	1260.00
PEAK MOTION	PT/OT SERVICES	745.50
	<b>TOTAL SPED</b>	<b>3566.83</b>
<b>FOOD SERVICE</b>		
BULLOCK HALL	FOOD	104.00
CARDMEMBER SERVICE	SUPPLIES	283.12
SERVALL	SUPPLIES	46.75
US FOODS	FOOD	5301.91
	<b>TOTAL FOOD SERVICE</b>	<b>5735.78</b>
	<b>TOTAL EXPENDITURES</b>	<b>75634.13</b>

Motion by R Glines, second by Routier to approve the bill for Glines Electric in the amount of \$92.86 and Laura Johnson in the amount of \$418.32. Motion carried, J Glines and L Johnson abstained.

Auditor report was tabled until October Meeting.

Home school students A, B, and C were acknowledged by the board.

Motion by Johnson, second by J Glines to offer extra-curricular contracts to Tammy Bruha-Prom, Brian Holder-Prom, Gene Von Bickerdyke – History Day Advisor, and Brian Holder – Pep Band and to approve Jeana Hunsucker – JH Girls Basketball Coach. Motion carried.

**OPEN FORUM:** 5:45 PM No new business

The changes to the athletic attendance policy were discussed and put on first reading. An additional change was added to the policy stating that the principal and superintendent have final discretion.

Superintendent Page discussed the National Guard Community Projects. He sent a letter to the National Guard requesting to be put on the list of projects. Motion by J Glines, second by R Glines to allow Supt Page to send a letter of intent to the National Guard when we receive a response. Motion carried.

Discussion was held about continuing the ALICE training (intruder and emergency training) for staff and students.

Motion by Johnson, second by J Glines to advertise bids for the sale of the 2006 Dodge Caravan. Vehicle specifications are available at the school office. Motion carried.

Motion by Routier, second by J Glines to approve the budget for the 2016-2017 school year with the following changes and to send a Tax Levy Request to the County Auditor. Motion carried.

<b>Fund</b>	<b>Increase</b>	<b>Decrease</b>
General Fund Revenue		
Unrestricted grants	\$88,845	
Operating Transfer In	\$2,000	

General Fund Expenditures		
Improvement of Instr. Staff	\$2,000	
Pupil Transportation	\$62,000	
Transportation-Cocurricular	\$26,845	
Capital Outlay Expenditures		
Facilities Acquisition	\$25,000	
Pupil Transportation		<\$62,000>
Operating Trans. Out-Reserve	\$37,000	

**Amount of Dollars to Be Levied**

General Fund	
Ag Property	\$1.568/1000 AV
Owner Occupied	\$3.687/1000 AV
Other Property	\$7.630/1000 AV
Capital Outlay	\$965,609 (equivalent of \$3.000/1000 AV)
Special Education	\$245,315
Bond Redemption	\$213,130

Randy Routier gave the N WAS report. They are still looking for a CAD/CAM instructor.

Steve Leithauser gave the Maintenance report.

Elizabeth Henderson gave the Business Manager report.

Kelly Messmer gave the Principal / AD report.

Josh Page gave the Superintendent report. The school board workshop will be on September 28<sup>th</sup>.

Motion by R Glines, second by Johnson to go into executive session at 6:14 pm in accordance with SDCL 1-25-2(1) for personnel matters. Motion carried.

President Wickstrom declared the board out of executive session at 6:30 pm.

Motion by R Glines, second by Johnson to adjust hourly pay to \$12.10 per hour for Danette Rolph on the paraprofessional pay scale. Motion carried.

Motion by J Glines, second by Routier to pay Action Mechanical \$7,195.01 from invoice #78327, dated October 01, 2015. Motion carried.

President Wickstrom declared the board adjourned at 6:31 pm.

SUBMITTED BY: \_\_\_\_\_  
Elizabeth Henderson  
Business Manager

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David Wickstrom  
Board President

Approximate cost of this publication is \$115.00.