

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD NOVEMBER 13, 2017 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Laura Johnson, Carmen Gilbert, David Wickstrom, and Randy Routier; absent Jesse Glines. Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer, Maintenance Supervisor Steve Leithauser.

Visitors Present: Kelly Clark, Stephanie Smith, Pam Brewer, BJ Padden, Andy Forsythe, Coven Kautzman, Logan Kautzman, Jesse McCann, Sadie Podzimek, Camden Hett, and Reese Jensen.

President Wickstrom called the meeting to order at 5:30 p.m.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Gilbert, second by Johnson to approve the consent agenda as follows:

- Approve Agenda
- Approve minutes of October 9, 2017 meeting
- Approve Financial Report.

Motion Carried.

	GENERAL	CAPITAL OUT.	SPECIAL ED	PENSION	BOND RED.	FOOD SERV.
Beginning Balance	381,114.35	502,334.84	178,890.67	179,531.87	853,607.42	(5618.39)
Receipts:						
Local sources	9,337.11	5,422.57	1,551.39	47.70	1,511.49	6,618.89
County sources	32,109.07				29,376.07	
State sources	19,154.00					2,575.65
Federal sources						
Accounts Receivable						
Total Revenue	60,600.18	5,422.57	1,551.39	47.70	30,887.56	9,194.54
Disbursements	249,010.11	5,371.88	20,557.78	0.00	0.00	10,569.87
Accounts Payable						
Total Disbursements	249,010.11	5,371.88	20,557.78	0.00	0.00	10,569.87
Ending Balance	192,704.42	502,395.53	159,884.28	179,579.57	884,494.98	(6,993.72)

OCTOBER PAYROLL & BENEFITS

General	129,378.72
Principals and Secretaries	11,453.35
Superintendent	12,574.82
Business Manager	8,148.23
Custodians	15,378.47
X-Curr	27,129.26
Bus	3,508.98
Special Education	17,204.81
Food Service	5,269.37

Motion by Johnson, second by Routier to approve the bills. Motion carried, Glines abstained.

NOVEMBER 2017

GENERAL FUND

AMAZON	SUPPLIES	605.63
AMERICINN - FT PIERRE	ROOMS	184.99
ARMSTRONG	CONTRACT SERVICE	188.78
ATT	PHONE SERVICE	66.12
BH PEST CONTROL	CONTRACT SERVICE	365.00
BUFFALO HARDWARE	CUSTODIAL SUPPLES/EQUIP	363.77
CARDMEMBER SERVICES	SUPPLIES	1,245.33
CASEY PETERSON LTD	ANNUAL ADUIT	13,518.58
CONSOLIDATED	PHONE SERVICE	124.92
DAKOTA BUS	CONTRACT SERVICE	4,550.00
ECOLAB	SUPPLIES	57.77
ED SMITH ENTERPRIZES	RURAL GARBAGE	20.00
FARMERS UNION	PROPANE	5,670.00
FIRST WESTERN INSURANCE	WORKERS COMP PREMIUM	623.00
GLINES ELECTRIC	INSTALL SHOT CLOCKS/SUPPLIES	735.18
GRAND ELECTRIC	UTILITIES	7,122.76
GUNDERSON TRUCKING	HAUL GRAVEL	320.76
H&L SUPERVALU	SUPPLIES	17.16
HAGEN GLASS	CONTRACT SERVICE	593.33
HAUFF MID AMERICA	FIELD PAINT	216.75
HC TRUST & AGENCY	FB PLAYOFF LOSS	116.90
HC HIGHWAY DEPT	GRAVEL	154.00
HENDERSON, ELIZABETH	REIMBURSE TRAVEL	225.20
HENDERSON OIL	FUEL	1,750.99
IMPREST/HOLLY COSTELLO	REIMBURSE TRAVEL/SUPPLIES	473.69
IMPREST/KRISTA WARBIS	REFEREE	269.20
IMPREST/ZETA DROLC	REFEREE	185.20
IMPREST/JO PIEKKOLA	TIMER/REFEREE	190.00
IMPREST/CAMRYN ANDERS	REFEREE	30.00
IMPREST/EMILY MESSMER	REFEREE	40.00
IMPREST/SYDNEY PEDERSEN	TIMER/REFEREE	20.00
IMPREST/PHILIP HIGH SCHOOL	XC REGISTRATION	54.74
IMPREST/PIONEER BANK	XC PER DIEM/REG-STATE	234.00
IMPREST/ELL DEAN MAYCHRZAK	REFEREE	130.40
IMPREST/BOB SCHAFF	REFEREE	80.00
IMPREST/MATTIE BUCK	REFEREE	30.00
IMPREST/RUSHMORE REG. STUD. COUNCIL	REGISTRATION	90.00
IMPREST/JEANA HUNSUCKER	REIMBURSE SUPPLIES	21.27
IMPREST/ANNIEKATE BURGHDIFF	REFEREE	30.00
IMPREST/SANFORD HEALTH PLAN	FLEX FEES	8.00
IMPREST/SHEAR DESIGNS	SUPPLIES	197.37
IMPREST/NHD IN SD	NHD DUES	35.00
IMPREST/SDMEA	CONFERENCE REGISTRATION	180.00
IMPREST/LEAD-DWD HIGH SCHOLL	VB TOURNAMENT	50.00
IMPREST/SD STATE HISTORICAL SOCIETY	SUBSCRIPTION	40.00
IMPREST/TIME MAGAZINE	SUBSCRIPTION	20.00
IMPREST/SMITHSONIAN	SUBSCRIPTION	16.00
IMPREST/PIONEER BANK	REGION VOLLEYBALL PER DIEM	150.00
INTERNATIONAL LITERACY ASSOC.	DUES	20.00

LINDSTADS	BUS ALIGNMENT	75.00
MDU	RURAL ELECTRIC/NAT. GAS	199.46
NATION CENTER NEWS	PUBLISHING/ADVERTISING	287.78
NORTHWEST AREA SCHOOLS	FALL ASSESSMENT	42,425.00
NORTH CENTRAL SUPPLY	DOOR LOCK MAINTENANCE	945.41
PETTY CASH	POSTAGE	26.15
RAMADA INN	ROOMS	235.00
RICHARD PLUIMER	ATTORNEY FEES	50.00
ROCKING TREE	WINTERIZE SPRINKLERS	400.00
SAMUEL FRENCH	DRAMA SUPPLIES	136.95
SANFORD	FLEX FEES	4.00
SD DEPT OF PUBLIC SAFETY	SCALE CERTIFICATION	28.00
SERVALL	SUPPLIES	614.78
STAN HOUSTON	LIFT RENTAL	450.00
SW BUSINESS	SUPPLIES	1,749.81
SWIER LAW FIRM	LAW BOOK	62.24
TOWN OF BUFFALO	WATER/GARBAGE	568.80
TURBIVILLE PHOTOGRAPHY	SUPPLIES	117.00
WEST TIRE	ROUTE BUS TIRES	1,624.86
WEX	FUEL	325.37
WRCTC	PHONE SERVICE	586.31
	TOTAL GENERAL	92,343.71
CAPITAL OUTLAY		
AMAZON	LIBRARY MEDIA	144.87
BRAIN POP	SUBSCRIPTION	1,775.00
GOLDENWEST	SERVER UPDATE	8,000.00
K-LOG	CABINET SHELVES	440.00
NORTHWEST PIPE	SUPPLIES	261.02
WELLS FARGO	CERTIFICATE PAYMENT	78,643.75
WRCTC	PHONE LEASE	72.00
	TOTAL CAPITAL OUTLAY	89,336.64
SPED		
CTS	PT/OT SERVICES	1,116.83
NORTHWEST AREA SCHOOLS	FALL SPED ASSESSMENT	12,985.00
PEAK MOTION	PT/OT SERVICES	3,017.35
SMALL TALK SPEECH THERAPY	SPEECH SERVICES	1,305.00
WICKSTROM, JENN	MILEAGE	270.48
	TOTAL SPED	18,694.66
BOND REDEMPTION		
SD FIT	PRINCIPAL	151,515.15
WELLS FARGO	BOND INTEREST	142,500.00
	TOTAL BOND REDEMPTION	294,015.15
FOOD SERVICE		
H&L SUPERVALU	FOOD	31.54
IMPREST/JUSTINE GIANNONATTI	SUPPLIES	17.21
IMPREST/ACE GIANNONATTI	CONTRACT SERVICE	90.00
SERVALL	SUPPLIES	77.60
US FOODS	FOOD	5,718.28
	TOTAL FOOD SERVICE	5,934.63
	TOTAL EXPENDITURES	500,324.79

President Wickstrom read a resignation letter from Ryne Baier as Head Wrestling Coach. Motion by Routier, second by Gilbert to accept resignation from Baier. Motion carried.

Offer and Approve Contract was tabled until after executive session.

Motion by Gilbert, second by Johnson to appoint Jesse Glines as the 2017 ASBSD Voting Delegate. Motion carried.

The first reading to the revision of policy GCBDE-R “Family and Medical Leave Procedures Regulation” was held. Business Manager Henderson discussed the need to amend this policy. The Northern Plains Insurance Pool would like all members to adopt the same policy regarding FMLA leave. After the FMLA benefit is exhausted, the employee’s health insurance would transfer to COBRA benefits until the employee resumes full-time work.

OPEN FORUM: Student Council Advisor Andy Forsythe along with members of the student council updated the board with activities of the group over the past several months and their plans for the rest of the school year including fundraising and donations to local charities and others in need.

No bids were received for the 2010 Impala.

Randy Routier gave the NWAS report. There was no new business.

Steve Leithauser gave the maintenance report.

Elizabeth Henderson gave the Business Manager report.

Kelly Messmer gave the Principal/AD report. Attendance has been stellar so far this school year with absences down from this time last year. Last year average attendance was 94%, with the state average at 79%. Congratulations to the Students of the Month, Sammi Comes (high school), and Taylor Sever (middle school). Also congratulations to the September Character Counts:

- Camp Crook: Kimber Cordell - Citizenship
- Ludlow: Kaydence Gilbert - Helpful
- Buffalo: Lawrence Bowen - Responsibility
- Middle school: Grey Gilbert – Diligent
- High School: Sadie Podzimek - Enthusiasm

Josh Page gave the Superintendent report. The personnel record form for the state has been completed and submitted. Boiler inspections were completed as were a few building and grounds changes to meet insurance specifications.

Motion by Routier, second by Gilbert to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters at 5:55 pm. Motion carried.

President Wickstrom declared the board out of executive session at 6:38 pm.

Motion by Johnson, second by Gilbert to approve Matt Weakland – Junior High Boys Basketball Coach, and to amend contract for Jamie Brown from hourly wage of \$16.00 per hour to salary wage of \$33,034 effective November 1, 2017. Motion carried.

President Wickstrom declared the board adjourned at 6:39 pm.

Submitted By:

Elizabeth Henderson
Business Manager

David Wickstrom
Board President

Approximate cost of this publication is \$115.00.