

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD MAY 14, 2018 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Carmen Gilbert, David Wickstrom, Randy Routier, Jesse Glines, and Laura Johnson.  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer, Maintenance Supervisor Steve Leithauser.

Visitors Present: Pam Brewer, BJ Padden, Tracy Teigen, Carol Helms, Lori Teller, Brandi Pihl, Barb Williams, Cathy Richter, Michelle Padden, Jessica Holmes, ReAnn Kautzman, Tyler Hett, Riley Routier, Doug Hausman, Casey Holmes, Brittney Hausman, and Becki Hoslti.

President Wickstrom called the meeting to order at 5:30 p.m.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Johnson, second by Gilbert to approve the consent agenda as follows:

- Approve Agenda as amended
- Approve minutes of April 9, 2018 meeting
- Approve Financial Report.

Motion Carried.

	GENERAL	CAPITAL OUT.	SPECIAL ED	PENSION	BOND RED.	FOOD SERV.
<b>Beginning Balance</b>	<b>297,607.87</b>	<b>463,576.98</b>	<b>156,725.78</b>	<b>179,878.25</b>	<b>876,564.36</b>	<b>(9,926.68)</b>
Receipts:						
Local sources	52,696.40	62,543.07	17,644.22	98.07	15308.36	7,394.94
County sources	14,923.50	19,171.81	5,402.16		6,848.94	
State sources	29,670.00					
Federal sources	6,749.00					2040.33
Accounts Receivable						706.40
<b>Total Revenue</b>	<b>104,038.90</b>	<b>81,714.88</b>	<b>23,046.38</b>	<b>98.07</b>	<b>22,157.30</b>	<b>10,141.67</b>
Disbursements	220,953.75	72.00	24,989.66			9,388.40
<b>Total Disbursements</b>	<b>220,953.75</b>	<b>72.00</b>	<b>24,989.66</b>			<b>9,388.40</b>
<b>Ending Balance</b>	<b>180,693.02</b>	<b>545,219.86</b>	<b>154,782.50</b>	<b>179,976.32</b>	<b>898,721.66</b>	<b>(9,173.41)</b>

APRIL PAYROLL & BENEFITS

General	124,829.25
Principals and Secretaries	11,259.58
Superintendent	13,018.29
Business Manager	8,148.23
Custodians	15,941.39
X-Curr	2009.34
Bus	3,267.01
Special Education	19,698.00
Food Service	5,453.52

Motion by Routier, second by Glines to approve the bills. Motion carried.

**GENERAL FUND**

AMAZON	SUPPLIES	130.44
AMERICINN - FT PIERRE	ROOMS	397.96
ANDERSONS	GRADUATION SUPPLIES	229.71
ARMSTRONG	CONTRACT SERVICE	188.78
ATT	PHONE SERVICE	102.61
BREDING, MELISSA	CONTRACT SERVICE	100.00
BROWN, JUSTIN	2018 PARENT MILEAGE	1,335.60
BRUHA, DON	2018 PARENT MILEAGE	672.00
BUFFALO HARDWARE	SUPPLIES	107.27
CARDMEMBER SERVICES	SUPPLIES	2,970.64
CENEX VOYAGER	FUEL	147.28
CONSOLIDATED	PHONE SERVICE	124.75
DAKOTA BUS	CONTRACT SERVICE	9,360.00
DAYS INN	STATE HISTORY DAY ROOMS	920.00
DIAMOND D CLEANING	CONTRACT SERVICE	636.00
ED SMITH ENTERPRIZES	RURAL GARBAGE	20.00
FIRST WESTERN INSURANCE	VEHICLE INS	208.00
GIANNONATTI, JUSTINE	SUPPLIES	360.00
GINSBACH, RAY	TRAVEL	81.00
GRAND ELECTRIC	UTILITIES	6,473.99
GRESS, MELYNDA	2018 PARENT MILEAGE	2,882.88
GOLDENWEST	NETWORK ISSUES	687.50
H&L SUPERVALU	SUPPLIES	96.00
HAMPTON INN	FFA ROOMS	2,126.00
HENDERSON, ELIZABETH	REIMBURSE TRAVEL	272.40
HENDERSON OIL	FUEL	1,486.64
HUMBRACHT, ROBIN	CONTRACT SERVICE	74.55
IMPREST/PIONEER BANK	STATE GEO BEE/FFA/HISTORY	1,823.00
IMPREST/PIONEER BANK	SUPPLIES	41.66
IMPRST/ERIN WAMMEN	FFA SUPPLIES	29.25
IMPREST/SD FFA	REGISTRATION	290.00
IMPREST/JEANA HUNSUCKER	REIMBURSE SUPPLIES	46.00
IMPREST/MCINTOSH SCHOOL	ACADEMIC OLYMPICS MEALS	98.00
IMPREST/LEAD-DWD HIGH SCHOOL	TRACK FEE	40.00
IMPREST/WALL HIGH SCHOOL	TRACK FEE	100.00
IMPREST/BOWMAN HIGH SCHOOL	TRACK FEE	125.00
IMPREST/BELLE FOURCHE SCHOOLS	TRACK FEE	100.00
IMPREST/LAKE WAGGONER GOLF COURSE	GOLF FEE	16.00
IMPREST/NATIONAL PARK ASSOC.	SUBSCRIPTION	60.00
IMPREST/ELIZABETH HENDERSON	REIMBURSE SUPPLIES	41.94
IMPREST/NEWELL SCHOOL	GOLF FEE	10.00
IMPREST/DIV OF CRIMINAL INV	BACKGROUND CHECK	43.25
IMPREST/LEMMON SCHOOL	TRACK FEE	245.00
IMPREST/RC CHRISTIAN HS	TRACK FEE	100.00
IMPREST/NHD	NHD REGISTRATION	1,285.00
IMPREST/REIMBURSE TO IMPREST	TRAVEL	(20.00)
INSTRUMENTALIST AWARDS	MUSIC AWARDS	280.00
JENSEN, ALICIA	2018 PARENT MILEAGE	4,656.96
JOHNSON, ANN	2018 PARENT MILEAGE	1,330.56
LAMNISON POST 147	FLAGS	80.00
LYONS, WANDA	TRAVEL	81.00
MDU	RURAL ELECTRIC/NAT. GAS	360.33
MOLLMAN, JOYCLYNN	2018 ROOM & BOARD	2,025.00
NATION CENTER NEWS	PUBLISHING/ADVERTISING	279.44
NORTH CENTRAL INT.	BUS SUPPLIES	487.26
NORTHWEST PIPE	SUPPLIES	56.20

OLSON CONSTRUCTION	VEHICLE MAINTENANCE	143.19
PADDEN, BJ	2018 PARENT MILEAGE	1,928.64
PROPOINT	PROPANE/SUPPLIES	3,001.50
RAMKOTA PIERRE	ROOMS	496.95
RICHARD PLUIMER	ATTORNEY FEES	100.00
ROUTIER, RILEY	2018 PARENT MILEAGE	1,344.00
SDHSAA	FEES	31.00
SERVALL	SUPPLIES	559.09
STRANBERG, REID	2018 PARENT MILEAGE	8,440.32
SW BUSINESS	SUPPLIES	899.38
TILUS, TANYA	2018 PARENT MILEAGE	329.28
TOWN OF BUFFALO	WATER/GARBAGE	418.80
VANWAY TROPHY	AWARDS	24.00
WILLIAMS, BARB	2018 PARENT MILEAGE	3,516.24
WEX	FUEL	564.88
WRCTC	PHONE SERVICE	582.89
	<b>TOTAL GENERAL</b>	<b>68,683.01</b>
<b>FEDERAL GRANTS</b>		
CARDMEMBER SERVICES	SUPPLIES	180.00
RAMADA INN	ROOMS	182.00
	<b>TOTAL GRANTS</b>	<b>362.00</b>
<b>CAPITAL OUTLAY</b>		
AGGASIZ SEED	GROUNDS UPKEEP	1,185.00
IMPREST/SCHOLASTIC	LIBRARY MEDIA	151.85
SBM	EQUIPMENT	50.00
UNIVERSAL ATHLETIC	GOLF UNIFORMS	94.00
WARNE CHEMICAL	GROUNDS UPKEEP	1,126.00
WELLS FARGO	CERTIFICATE PAYMENT	258,643.75
WRCTC	PHONE LEASE	72.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>261,322.60</b>
<b>SPED</b>		
AMAZON	SUPPLIES	72.42
CTS	PT/OT SERVICES	1,203.08
PEAK MOTION	PT/OT SERVICES	2,456.30
SMALL TALK SPEECH THERAPY	SPEECH SERVICES	1,230.00
WICKSTROM, JENN	MILEAGE	309.12
	<b>TOTAL SPED</b>	<b>5,270.92</b>
<b>BOND REDEMPTION</b>		
SD FIT	PRINCIPAL	151,515.15
WELLS FARGO	BOND INTEREST	142,500.00
	<b>TOTAL BOND REDEMPTION</b>	<b>294,015.15</b>
<b>FOOD SERVICE</b>		
CANS	FOOD	159.02
GIANNONATTI, JUSTINE	SUPPLIES	43.38
H&L SUPERVALU	FOOD	48.64
IMPREST/JEANA HUNSUCKER	REIMBURSE SUPPLIES	148.04
SERVALL	SUPPLIES	71.42
US FOODS	FOOD	5,426.95
	<b>TOTAL FOOD SERVICE</b>	<b>5,897.45</b>
	<b>TOTAL EXPENDITURES</b>	<b>635,551.13</b>

Motion by Johnson, second by Routier to accept negotiations and raise the base salary to \$38,300. Motion carried.

The SDHSAA Election and Amendment Ballots were presented to the board. Motion by Routier, second by Johnson to vote in the SDHSAA election as follows: Amendment #1- vote Yes; Division IV Representative, Vote Kelly Messmer; Division III Representative, Vote Dr. Jerry Rasmussen; Large School Representative, Vote Dr. Paul Turman; and to adopt the SDHSAA Resolution: By resolution of the School Board of Harding County School District, has authorized membership in the South Dakota High School Activities Association for the high school under its jurisdiction as hereinafter listed: Harding County High School for the period which begins July 1, 2018 and ends June 30, 2019. Motion carried.

Motion by Routier, second by Johnson to approve contracts for Gene Odell-Counselor; Gene Von Bickerdyke – Librarian, 2017-18 History Day Advisor; and Ray Ginsbach – Technology/Testing Coordinator. Motion carried.

Pam Brewer presented the annual SPED Comprehensive Plan to the board. Motion by Gilbert, second by Glines to approve the 2018-2019 Comprehensive Plan. Motion carried.

Motion by Glines, second by Gilbert to approve Driver's Education contract with Tyler Mareska: \$875 for the classroom portion and \$26/hr for student driving. Motion carried. Driver's Education classes will be July 24-27.

Motion by Routier, second by Glines to approve the 2018-2019 school calendar. Motion carried.

#### OPEN FORUM:

Tyler Hett requested that the board revisit the four-day school week discussion. There is a good amount of parent support at this time. Motion by Gilbert, second by Johnson to add Four-Day School Week to the June agenda. Motion carried. The board instructed the administration to put together a short report of what the start/end times would look like and a review of the information that has previously been gathered.

President Wickstrom read two resignation letters. The first was from Ray Ginsbach resigning as Junior High Football Coach. The second was from Dr. Brian Holder, resigning as K-12 Music/Band Instructor. Motion by Routier, second by Glines to accept both resignations. Motion carried.

Classified contracts were tabled until after executive session.

Discussion was held about the old Camp Crook trailer. Motion by Routier, second by Johnson to advertise for bids for the removal and demolition of the trailer. Motion carried. Supt. Page said that Joe & Deb Long would have the building open all day on the following days: May 17, May 23, May 24, and May 30, should anyone wish to retrieve their donated items.

Discussion was held about Policy KL, Chain of Command. There have been many instances where the chain of command was not followed. First reading amending the policy to add: "The principal or athletic director may be present upon request of the parent or student when discussing an issue with the coach/teacher/advisor."

Offering additional contracts was table until after executive session.

Randy Routier gave the NWS report. Harding County School were commended on how well the Spelling Bee was run for the past three years that we hosted. Mobile units will be rotating on June 1 & 2; it was

also reminded that we have a safety plan in place for notifying the mobile units of emergencies should one arise. Base Assessments for mobile units will increase \$500 each this coming school year.

Steve Leithauser gave the maintenance report. The fire marshal was here and the report was good. There were only a few small areas to improve on. The maintenance crew is moving in to summer landscaping and maintenance. A survey map of the school land was received from Brosz Engineering. Steve discussed where the property lines are between the school and the city right of way. The board instructed Supt. Page to visit with the city about this regarding the ditches and curb and gutter needs along Tipperary Street.

Elizabeth Henderson gave the Business Manager Report. After attending Spring Meetings in Pierre, the administrative bargaining was discussed. A letter was presented to the board from the administration requesting to be recognized as a bargaining unit.

Motion by Routier, second by Gilbert to approve the administrators' letter of intent to negotiate as an administrative bargaining unit. Motion carried.

Kelly Messmer gave the Principal/AD report. Smarter Balanced testing is complete and early results are looking good. Full reports will be out later this summer. Attendance percentages were presented and we are well above the state averages. Congratulations to Dawson Kautzman, Gage Gilbert, Tessa Verhulst, Cody Barnett, Emily Comes, Summer Hulse, Jessie Collins, and Jaden Klempel who will be attending National History Day in Washington, DC June 10-14.

Josh Page gave the Superintendent report. Several applications have been received for summer custodial help. Interviews for the first grade position will take place in the next week. Contacts to local colleges have been made looking for a K-12 Music Instructor. Anyone interested should talk to Mr. Page as we are willing to be a bit flexible to fill this position. Consolidated application opens this month for federal grants.

Motion by Routier, second by Glines to enter into executive session at 6:33 pm pursuant to SDCL 1-25-2(1) for personnel. Motion carried. President Wickstrom declared the board out of executive session at 7:42 pm.

Motion by Johnson, second by Glines to offer and approve contracts for BJ Padden-Paraprofessional, Jody Richter-Paraprofessional, Danette Rolph – Paraprofessional, Ron Slaba – Paraprofessional, Alyssa Wegner – Paraprofessional, Joey Buchanan – ½ Paraprofessional, Kelly Clark – Bus Driver, Joe Long – Custodian, Deb Long – Custodian, Justine Giannonatti – Head Cook, Tanya Tilus – Ass. Cook, Jeana Hunsucker – Administrative Assistant, and Lori Wilson – K-12 Secretary. Motion carried.

Motion by Glines, second by Johnson to offer and approve contracts for Elizabeth Henderson – Business Manager (2 years), Steve Leithauser – Maintenance Supervisor, and Pam Brewer – SPED Director/Teacher. Motion carried.

The June Regular Board Meeting will be on Tuesday, June 5, 2018 at 5:30 PM due to scheduling conflicts. President Wickstrom declared the board adjourned at 7:50 pm.

Submitted By:

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Elizabeth Henderson  
Business Manager

Approximate cost of this publication is \$115.00.

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David Wickstrom  
Board President