

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JULY 9, 2018 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Jesse Glines, Carmen Gilbert, Laura Johnson, David Wickstrom, and Randy Routier.
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer, and Maintenance Supervisor Steve Leithauser.

Visitors Present: Pam Brewer, Kelly Clark, Danette Rolph, Matt Rolph, BJ Padden, Carol Helms, and Marisa Hett.

President Wickstrom called the meeting to order at 5:30 p.m.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Routier, second by Johnson to amend the agenda with the additions of Change of Attendance Center and Conflict of Interest. Motion carried.

Motion by Johnson, second by Glines to approve the consent agenda as follows:

- Approve Agenda, as amended
- Approve minutes of June 5th, 2018 regular Meeting
- Approve Financial Report.

Motion Carried.

JUNE PAYROLL AND BENEFITS

General	123,255.87
Principals and Secretaries	11,290.55
Superintendent	13,316.90
Business Manager	8,191.07
Custodians	18,585.20
X-Cur	852.39
Bus Driver	3,595.88
Special Education	17,228.86
Food Service	4,702.01

Motion by Glines, second by Gilbert to approve the June 30, 2018 bills. Motion carried.

GENERAL FUND

AMERICINN - ABERDEEN	ROOMS	121.79
AQUACHEM	CONTRACT SERVICE	220.00
BH OCCUPATIONAL MEDICINE	CONTRACT SERVICE	35.00
CARLS TRAILER SALES	MAINTENANCE	124.16
FIRST TO THE FINISH	TRACK SUPPLIES	44.50
HC TRUST	HISTORY DAY ROOMS	1,004.50
IMPREST/JEANA HUNSUCKER	REIMBURSE GOLF FEES	123.00
IMPREST/MDU	RURAL PROPANE/ELECTRIC	232.76
NATION CENTER NEWS	PUBLISHING/ADVERTISING	454.85
NETWORK/HEARTLAND	CUSTODIAL SUPPLIES	433.97

NORTHERN STATE UNIVERSITY	SUPPLIES	15.00
OLSON CONSTRUCTION	VEHICLE MAINTENANCE	25.00
PIHL, JUSTIN	2018 PARENT MILEAGE	3,265.08
PROPOINT	PROPANE/SUPPLIES	7,589.83
RICHARD PLUIMER	ATTORNEY FEES	62.50
SW BUSINESS	SUPPLIES	187.96
VINING, DUSTIN	2018 PARENT MILEAGE	6,531.84
	TOTAL GENERAL	20,471.74
CAPITAL OUTLAY		
JUNIOR LIBRARY GUILD	LIBRARY MEDIA	2,085.48
NETWORK SERVICES	BUILDING MAINTENANCE	13,704.15
WELLS FARGO	FEES	700.00
	TOTAL CAPITAL OUTLAY	16,489.63
SPED		
NWAS	BASE/ECC/SPEECH	21,304.00
SMALL TALK SPEECH THERAPY	SPEECH SERVICES	2,055.00
	TOTAL SPED	23,359.00
BOND REDEMPTION		
WELLS FARGO	FEES	700.00
	TOTAL BOND REDEMPTION	700.00
	TOTAL EXPENDITURES	61,020.37

Discussion was held about how extra-curricular activities would be affected by a four-day school week. Overall, students would miss less school time as many games and tournaments are on Fridays. There is the potential to reschedule some Thursday games for Fridays, but it would require cooperation with other districts and their availabilities. If there are no games scheduled for a Friday, there would most likely be practice on those days. Discussion on the four-day school week will continue in September.

Second reading of policy reviews and changes to the MS/HS Handbook was held.

Motion by Gilbert, second by Routier to accept the changes to the electronic devices policy; first offense is one-hour of detention, second offense is one day of in-school suspension, and third offense is one day of out-of-school suspension. Electronic devices includes cell phones, as well as tablets, personal computers, or Macs that are used inappropriately. Motion carried.

OPEN FORUM: None

Motion by Routier, second by Glines to accept the second reading of the Valedictorian/Salutatorian Policy. Grade point averages will be determined after 3rd quarter grades of senior year (15 quarters) have been posted. Dual credit and AP classes taken during second semester of senior year will not count toward valedictorian/salutatorian GPA. Motion carried.

Discussion was continued about the Dual Credit Classes/Graduation Requirements. The goal of this policy is to fully utilize Harding County teachers while also allowing students to take Dual Credits. Any changes to these policies would not go into effect until the 2019-20 school year. Second reading of these policies was tabled until August.

All policies are available for viewing at the office of the Business Manager.

Student Handbooks approval was tabled until August.

Discussion was held about the remaining lunch bills. Motion by Glines, second by Routier to publish the outstanding lunch bills. Motion carried. Additional notices will be sent.

Tailynn Adolph	\$154.85
Lex Burghduff	\$1451.25
Nikki Dennison	\$51.00
Jennifer Dingfelder	\$46.70
Brandy Dorminey	\$813.86

Discussion was held about Mr. Page and Mr. Wickstrom's meeting with the Town of Buffalo regarding the drainage issue caused by the new water lines that were installed. The school will follow up with the city on the invoice to unfreeze the drainage pipes. There was also discussion about working with the city on a grant for sidewalks.

Motion by Johnson, second by Glines to approve the 2018-19 Negotiated Agreement. Motion carried.

Motion by Gilbert, second by Johnson to approve a change of attendance center from Camp Crook School to Buffalo Middle School for Brenton Padden. Motion carried.

Motion by Johnson, second by Routier to transfer \$79,776.26 from the Pension Fund to the General Fund for the 2017-2018 retirement costs. Motion carried.

Extracurricular contracts were table until after executive session.

Motion by Routier, second by Johnson to offer and approve contracts for Jamie Brown – Elementary teacher, Ray Ginsbach – Summer Strength Conditioning, and to approve Kelly Messmer – Athletic Director. Motion carried.

Mr. Page gave an overview of the five-year capital outlay plan.

Motion by Routier, second by Gilbert to enter into executive session pursuant to SDCL 1-25-2(1) for a personnel matter at 6:36 pm. Motion carried.

President Wickstrom declared the board out of executive session at 7:16 pm.

Motion by Gilbert, second by Johnson to offer extra-curricular sports contracts and approve volunteer coaches as follows:

- Tammy Bruha – Head Volleyball
- Lynnette Stugelmeyer – ½ Assistant Volleyball
- Marisa Hett – ½ Assistant Volleyball
- Jay Wammen – Head Football; Head Boys Basketball
- Waylon Sabo – Assistant Football, Assistant Boys Basketball
- Ray Ginsbach – Head Girls Basketball, Volunteer Football
- Jeana Hunsucker – Assistant Girls Basketball
- Kaycee Nelson – JH Girls Basketball
- Holly Costello – Head Cross Country
- Matt Weakland – Junior High Boys Basketball

Casey Olson – Head Wrestling Coach
Cher Messmer – Head Track
Wally Stephens – Assistant Track
Ron Slaba – Assistant Track
Brady Harkless – JH Football, Volunteer Wrestling
Jesse Glines – Volunteer Football
Jess Feist – Volunteer Football
Tyler Hett – Volunteer Football
Ryne Baier – Volunteer Wrestling
Taz Olson – Volunteer Wrestling
BJ Padden – Volunteer Wrestling

Motion carried.

President Wickstrom declared the 2017-2018 school board adjourned at 7:24 pm.

Business Manager Henderson gave the Oath of Office to new board members Carmen Gilbert, David Wickstrom, and Jesse Glines.

Election of Officers: Gilbert nominated Wickstrom for President, and was seconded by Routier. Having no other nominations, Wickstrom was declared President.

Nomination for Vice President: Johnson nominated Glines for Vice President, seconded by Gilbert. Having no other nominations, Glines was declared the Vice President.

President Wickstrom called the meeting to order at 7:28 pm.

Motion by Johnson, second by Routier to approve the consent agenda:

- a. Designate Business Manager, Elizabeth Henderson, as Custodian of Accounts.
- b. Designate Pioneer Bank and Trust as official depository.
- c. Designate Nation Center News as official Legal Newspaper.
- d. Designate Superintendent Josh Page as the authorized representative for all state and federal programs.
- e. Designate Richard Pluimer as the Legal Counsel.
- f. Set the second Wednesday of each month at 5:30 p.m. as the date and time for the regular school board meetings.
- g. Authorize the Superintendent to close school in case of inclement weather or other emergencies.
- h. Set school board compensation at none.
- i. Adopt the policies of the FY 17-18 School Board.
- j. Establish rates and salaries for the 2018-19 School year:
 1. Para Professionals that are half-time or more are eligible to receive fringe benefits the same as full-time staff members.
 2. Substitute teacher salary at \$90.00 per day for subs. If a sub works for a month, for a long term absence, the daily rate may be contracted up to \$100 per day. No mileage will be paid for any substitutes.
 3. Elementary student room and board at \$150 per month for maximum of 9 months for the first child and \$75 per month for each additional child to a maximum of \$300 per month. This compensation is in effect when the family moves to Buffalo and the total cost of the room and board is less than or equal to the cost of mileage if a bus is not provided.

4. Mileage rate for staff is 42 cents per mile, meals at state rate and room allowance at actual cost. Meals will only be paid for overnight trips.
 5. Scorekeepers and timer salary at \$10 per game for basketball, volleyball, wrestling and football.
 6. Admission charges for school activities - \$5 for adults and \$2 for students. Free admission to staff & their spouses, workers, Senior Citizens and peace officers in uniform. Activity tickets - \$30 for adults, \$15 for students and \$50 for couples.
 7. District will pay for Activity Bus Driver physical.
 8. Rural Teacher Stipends \$1800 per year.
 9. Custodial sub pay at \$9.00 per hour.
 10. Bus driving salaries at: \$15 per hour driving time, \$15.00 per hour waiting time. Meals and lodging will be paid when it is an overnight trip. On overnight trips, salary will not be paid from 8:00 PM to 8:00 AM unless it involves driving time. Minimum pay per trip shall be \$50.
- k. Authorize Business Manager to publish salaries and NCLB and ESSA notices
 - l. Authorize the Superintendent to act in absence of business manager
 - m. Appoint Steve Leithauser as LEA asbestos coordinator.

Motion carried.

Motion by Gilbert, second by Routier to authorize the conflict of interest waiver presented by Jesse Glines of Glines Electric pursuant to SDCL 3-23-3. Motion carried.

President Wickstrom opened propane bids.

Lyons Propane - \$1.24 per gallon, July 1, 2018-July 1, 2019

Propoint - \$1.25 per gallon, Sept 1, 2018-May 31, 2018

\$1.09 per gallon, Until August 31, 2018

Discussion was held about the propane bids. Motion by Johnson, second by Glines to award the 2018-2019 propane bid to Lyons Propane at \$1.24/gallon. Motion carried.

Motion by Routier, second by Johnson to approve the following bills for payment. Motion carried.

GENERAL FUND

ASBSD	2018-19 DUES	1,017.37
AMAZON	SUPPLIES	60.88
AMERICAS BEST VALUE	ROOM	58.99
ATT	PHONE SERVICE	45.90
BUFFALO HARDARE	SUPPLIES	223.65
CARDMEMBER SERVICES	SUPPLIES/TRAVEL	234.75
CENEX VOYAGER	FUEL	24.30
CONSOLIDATED	TELEPHONE	123.16
C.N.A SURETY	BOND	175.00
FIRST WESTERN INSURANCE	PROPERTY INS/WORK COMP	60,180.00
HELMS, CAROL	REIMBURSE CLASS	110.00
HENDERSON OIL	FUEL	469.21
GRAND ELECTRIC	UTILITIES	6,968.29
MDU	UTILITIES	195.90
NATION CENTER NEWS	PUBLISHING/ADVERTISING	160.75
NASSP	HONOR SOCIETY/STU COUNCIL	480.00
NWEA	MAPS TESTING	2,375.00

PROPOINT	FUEL	23.59
SANFORD HEALTH	FLEX FEES	8.00
SASD	MEMBERSHIP DUES	2,091.00
SCHOOL DATEBOOKS	SUPPLIES	250.62
SD UNITED SCHOOLS ASSOC.	MEMBERSHIP DUES	450.00
SDVBCA	MEMBERSHIP DUES	125.00
SHI	CONTRACT SERVICE	1,820.88
SW BUSINESS	CONTRACT SERVICE	491.27
TIE	2018-19 DUES	910.00
TOWN OF BUFFALO	WATER/SEWER	763.60
TOWN OF CAMP CROOK	WATER/SEWER	146.10
WRCTC	PHONE SERVICE	546.98
WEX	FUEL	280.04
	TOTAL GENERAL	80,810.23
CAPITAL OUTLAY		
CHRISTENSEN CONTRACTING	CAMP CROOK BLDG REMOVAL	11,500.00
SOFTWARE UNLIMITED	ACCOUNTING SOFTWARE	5,650.00
WRCTC	PHONE LEASE	267.13
	TOTAL CAPITAL OUTLAY	17,417.13
SPED		
CTS	OT/PT SERVICES	883.08
FIRST WESTERN INSURANCE	WORK COMP	880.00
	TOTAL SPED	1,763.08
FOOD SERVICE		
FIRST WESTERN INS	WORK COMP	440.00
US FOODS	FOOD	27.33
	TOTAL FOOD SERVICE	467.33
	TOTAL EXPENDITURES	100,457.77

Laura Johnson was appointed to be the ASBSD Delegate at the summer convention, with Carmen Gilbert as the alternate.

Motion by Gilbert, second by Glines to appoint Randy Routier to be the NWS delegate for the 2018-2019 school year with Carmen Gilbert as the alternate.

Routier gave the NWS report, there was no new business.

Leithauser gave the Maintenance report. Beginning to work on the new gym floor this week. Christensen Contracting has finished demolition of the old Camp Crook building. He is moving equipment out this week.

Henderson gave the Business Manager report.

Motion by Routier, second by Gilbert to transfer \$12,000 from the General Fund to the Food Service Fund. Motion carried.

Principal Messmer gave the Principal/AD report. Football practice starts on August 3rd and Volleyball and Cross Country practices begin on August 9th. Thank you the Harding County Hospital Association for paying for the concussion testing again this year.

Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The school is looking excellent.

President Wickstrom declared the meeting adjourned at 7:44 pm.

Submitted By:

Elizabeth Henderson
Business Manager

David Wickstrom
Board President

Approximate cost of this publication is \$115.00.