

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD AUGUST 15, 2018 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Jesse Glines, Carmen Gilbert, Laura Johnson, David Wickstrom, and Randy Routier.  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer.

Visitors Present: Stephanie Smith, Ryan Smith, BJ Padden, Michelle Padden, Traci Routier, Andy Forsythe, Matt Rolph, Garrett Rolph, Jennifer Anders

President Wickstrom called the meeting to order at 5:30 p.m.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Johnson, second by Glines to approve the consent agenda as follows:

Approve Agenda, with addition of Resignation

Approve minutes of July 9<sup>th</sup> Budget Hearing and July 9<sup>th</sup> Regular Meeting

Approve Financial Report.

Motion Carried.

	GENERAL	CAPITAL OUT.	SPECIAL ED	PENSION	BOND RED.	FOOD SERV.
<b>Beginning Balance</b>	<b>246,571.69</b>	<b>662,063.05</b>	<b>192,066.82</b>	<b>100,371.68</b>	<b>833,929.67</b>	<b>2,212.85</b>
Receipts:						
Local sources	3,659.01	5,678.91	1,599.83	64.43	1,792.06	43.62
County sources	1,879.24					
State sources	36,741.00					
Federal sources						
Accounts Receivable	10,907.00					936.22
<b>Total Revenue</b>	<b>53,186.42</b>	<b>5,678.91</b>	<b>1,599.83</b>	<b>64.43</b>	<b>1,792.06</b>	<b>979.84</b>
Disbursements	130,362.02	5,650.00	7,333.53			451.94
Accounts Payable	121,532.77	11,767.13	12,871.98			
<b>Total Disbursements</b>	<b>251,894.79</b>	<b>17,417.13</b>	<b>20,205.51</b>			<b>3,771.06</b>
<b>Ending Balance</b>	<b>47,863.15</b>	<b>650,324.83</b>	<b>173,461.14</b>	<b>100,436.11</b>	<b>835,721.73</b>	<b>(578.37)</b>

JULY PAYROLL AND BENEFITS

General	116,229.88
Principals and Secretaries	11,364.79
Superintendent	9,781.66
Business Manager	8,616.50
Custodians	24,239.34
X-Cur	852.39
Special Education	18,442.43
Food Service	3,303.73

Motion by Routier, second by Johnson to approve the August bills. Motion carried, Glines abstained.

**GENERAL FUND**

AGILE SPORTS	HUDL	1,600.00
ACP DIRECT	SUPPLIES	57.30
AMAZON	SUPPLIES	2,204.40
BLICK ART SUPPLIES	SUPPLIES	555.74
CARDMEMBER SERVICES	SUPPLIES/TRAVEL	2,470.23
CONSOLIDATED	TELEPHONE	117.67
DAKOTA SPORTS	PE/HEALTH SUPPLIES	675.95
DEMCO	LIBRARY SUPPLIES	151.13
HENDERSON, ELIZABETH	TRAVEL / SUPPLIES	283.73
HENDERSON OIL	FUEL	394.33
HUMBRACHT, ROBIN	WEED SPRAYING	475.00
FOLLETT	LIBRARY SUPPLIES	284.06
GLINES ELECTRIC	AC/COOLER/LIGHTS	5,019.92
GOLDENWEST	WAP SUPPORT / ANN. BACKUP	4,299.00
GRAND ELECTRIC	UTILITIES	7,094.68
IMPREST/TAMMY BRUHA	REIMBURSE COACH CLASS	35.00
MCGRAW HILL	WORKBOOKS	178.85
MDU	UTILITIES	163.28
MIDWEST VOLLEYBALL	VB SUPPLIES	332.23
NATION CENTER NEWS	PUBLISHING/ADVERTISING	395.40
NASCO	SUPPLIES	134.65
NETWORK	CUSTODIAL SUPPLIES	7,598.96
NORTHLAND SECURITIES	CONTRACT SERVICE	435.00
PEARSON CURRICULUM	WORKBOOKS	801.51
PITNEY BOWES	POSTAGE	500.00
REALLY GOOD STUFF	SUPPLIES	933.02
RED ROCK SPORTING GOODS	SUPPLIES	1,058.60
RICHARD PLUIMER	ATTORNEY SERVICES	87.50
ROCHESTER 100	SUPPLIES	150.00
RUNNINGS	CUSTODIAL SUPPLIES	345.79
RWP	YEARBOOK PUBLISHING	2,471.40
SANFORD HEALTH	FLEX FEES	4.00
SCHOOL SPECIALTY	SUPPLIES	266.71
SD TEACHER PLACEMTN	MEMBERSHIP DUES	420.00
SDASBO	FALL CONFERENCE	75.00
SDACTE	CONFERENCE FEES	537.00
SUPREME SCHOOL SUPPLY	SUPPLIES	301.48
SW BUSINESS	CONTRACT SERVICE	506.98
TEACHER DIRECT	SUPPLIES	247.84
TOWN OF BUFFALO	WATER/SEWER	729.10
UNIVERSAL ATHLETIC	FOOTBALL SUPPLIES	682.00
USI	LAMINATOR FILM	289.12
WRCTC	PHONE SERVICE	550.39
WEX	FUEL	14.00
ZANER BLOSER	WORKBOOKS	1,210.50
	<b>TOTAL GENERAL</b>	<b>47,138.45</b>

**CAPITAL OUTLAY**

ACP DIRECT	WHITEBOARD	363.00
APPLE	IPADS	5,880.00
CARDMEMBER SERVICES	TEXTBOOKS / MAINTENANCE	1,142.88
EXPLORE LEARNING	CURRICULUM SUBSCRIPTION	2,100.00
IMPREST/STEVE LEITHAUSER	WELL HOUSE SUPPLIES	2,208.23
LEITHAUSER, STEVE	REIMBURSE - SNOW PUSHER	1,000.00
NASCO	CALCULATORS	347.95
PERMA-BOUND	TEXTBOOKS	1,154.00
QUAVER	CURRICULUM SUBSCRIPTION	1,680.00
RIDDELL	HELMETS	8,819.20
STAN HOUSTON	IMPROVEMENT OF SITES	573.35
STERLING COMPUTERS	COMPUTER EQUIPMENT	28,680.00
WRCTC	PHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>54,215.74</b>
<b>SPED</b>		
CARDMEMBER SERVICES	SUPPLIES	526.04
CTS	OT/PT SERVICES	883.08
PEAK MOTION	PT SERVICES	1,572.90
PRO-ED	TEXTBOOKS	204.60
REALLY GOOD STUFF	SUPPLIES	55.94
SCHOOL SPECIALTY	SUPPLIES	79.46
SMALL TALK SPEECH	SPEECH PATHOLOGY	2,535.00
	<b>TOTAL SPED</b>	<b>5,857.02</b>
	<b>TOTAL EXPENDITURES</b>	<b>107,211.21</b>

Recognition of Staff Member was tabled.

President Wickstrom read a resignation letter from Andy Forsythe, resigning as student council advisor. Motion by Glines, second by Gilbert to accept the resignation with the thanks of the board for Mr. Forsythe's time as student council advisor. Motion carried.

The board acknowledged home school applications for students A, B, C, D, E, F, G, H, I, J, K, L, M, N, and O.

Motion by Gilbert, second by Glines to approve change of attendance center for Kadence Christman from Camp Crook to Buffalo and for Shelbi Hansen from home school to Ludlow. Motion carried.

Discussion was held about how the four-day school week would affect mileage paid to parents. While it is difficult to accurately gauge, there should be decrease in mileage costs of about \$10,000 by switching to a four-day school week. The board also set a tentative schedule for the remainder of the discussions about the four-day school week. September will cover staff contracts and expectations; October will cover curriculum, November the board will meet with other districts and hold a community meeting. This is tentative and subject to change.

Motion by Johnson, second by Gilbert and carried to approve contracts for:

Jamie Brown	Elementary Teacher
Tammy Bruha	Head Volleyball Coach
Lynnette Stugelmeyer	½ Asst Volleyball Coach
Marisa Hett	½ Asst Volleyball Coach
Jay Wammen	Head Football and Boys Basketball

Waylon Sabo	Asst Football and Boys Basketball
Brady Harkless	Jr. High Football
Holly Costello	Head Cross Country
Ray Ginsbach	Head Girls Basketball & Summer Conditioning
Jeana Hunsucker	Asst. Girls Basketball
Kaycee Nelson	Jr. High Girls Basketball
Matt Weakland	Jr. High Boys Basketball
Casey Olson	Head Wrestling
Cher Messmer	Head Track
Wally Stephens	Asst. Track
Ron Slaba	Asst Track

And to offer contracts to:

Traci Routier	K-12 Music
Karli Gress	Jr. High Volleyball
Erin Wammen	FFA & National Honor Society
Tammy Bruha	Yearbook
Tonja Montgomery Hansen	Student Council
Gene Von Bickerdyke	National History Day
Frank Maslowski	Prom Advisor
Jay Wammen	Prom Advisor

OPEN FORUM:

None

Discussion was continued about the Dual Credit Classes/Graduation Requirements. It was reiterated that the goal of this policy is to fully utilize Harding County teachers while also allowing students to take Dual Credits. Any changes to these policies would not go into effect until the 2019-20 school year. Concerns were raised by staff about students being adequately prepared to take certain classes. The board decided to table any further readings at this time and to continue to work on the policies.

First Reading was also held for the following policies:

- GCEC – Substitute Teachers Pay Policy
- GDB – Non-Certified Staff Contracts & Compensation
- JGB – Restraint & Seclusion

All policies are available for viewing at the office of the Business Manager.

Motion by Glines, second by Routier to approve Brad Johnson as a volunteer wrestling coach. Motion carried.

Discussion was held about Mr. Page and Mr. Wickstrom’s meeting with the Town of Buffalo regarding the drainage issue caused by the new water lines that were installed. The town will submit the bill for unfreezing the lines to the water line contractors.

Routier gave the NWS report. Several vehicles and generators are being surplussed. They will be sent to auction for sale.

The maintenance report was discussed. The parking lots at the schools received new gravel and Steve is working to get it all spread. He is also working to finish the well house at Camp Crook and make repairs to the football field after the storm a few weeks ago.

Business Manager Henderson gave the Business Manager report. The audit went very well and the annual report has been accepted by the state. The CANS Administrative Review training was very helpful as well.

Principal Messmer gave the Principal/AD report. Fall sports practices are in full swing. The first football game is in Edgemont on August 17. The SDHSAA is requiring an Emergency Action Plan for extracurricular activities and Mr. Messmer will be working to put that together. Participation in Project Stand Up was discussed. Supt. Page & Principal Messmer will be meeting with Sheriff Sabo to further discuss the program.

Motion by Routier, second by Gilbert to approve Jennie Glines as volunteer volleyball coach. Motion carried.

Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The auditors were very pleased with how well the audit went.

Motion by Johnson, second by Glines to enter into executive session pursuant to SDCL 1-25-2(1) for a personnel matter and SDCL 1-25-2(3) to review communications with legal counsel at 6:27 pm. Motion carried.

President Wickstrom declared the board out of executive session at 6:58 pm.

President Wickstrom declared the meeting adjourned at 6:58 pm.

Submitted By:

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Elizabeth Henderson  
Business Manager

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David Wickstrom  
Board President

Approximate cost of this publication is \$115.00.