

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD SEPTEMBER 12, 2018 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Jesse Glines, Carmen Gilbert, Laura Johnson, and Randy Routier. Members absent: David Wickstrom. Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer, Maintenance Supervisor Steve Leithauser.

Visitors Present: Traci Routier, Matt Rolph, Danette Rolph, Carol Helms, Pam Brewer.

Vice President Glines called the meeting to order at 5:30 p.m.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Johnson, second by Routier to approve the consent agenda as follows:

- Approve Agenda
- Approve minutes of August 15, 2018 Regular Meeting
- Approve Financial Report.

Motion Carried.

	GENERAL	CAPITAL OUT.	SPECIAL ED	PENSION	BOND RED.	FOOD SERV.
Beginning Balance	47,863.15	650,324.83	173,461.14	100,436.11	835,721.73	(578.37)
Receipts:						
Local sources	11,889.59	5,690.41	1,599.50	86.97	1,873.19	1,317.72
County sources	48,869.50				29,850.99	
State sources	28,856.00					
Federal sources						
Accounts Receivable	157,251.84					881.00
Total Revenue	246,866.93	5,690.41	1,599.50	86.97	31,724.18	2,198.72
Disbursements	115,710.33	54,215.74	12,455.93			3,398.39
Accounts Payable	107,421.68		11,968.41			
Total Disbursements	223,132.01	54,215.74	24,424.34			3,398.39
Ending Balance	71,598.07	601,799.50	150,363.30	100,523.08	867,445.91	(1,778.04)

AUGUST PAYROLL AND BENEFITS

General	116,026.92
Principals and Secretaries	11,364.79
Superintendent	9,574.38
Business Manager	8,616.50
Custodians	29,558.58
X-Cur	852.39
Special Education	18,567.32
Food Service	3,398.39

Motion by Gilbert, second by Johnson to approve the August bills. Motion carried, Glines abstained.

GENERAL FUND

ASBSD	REGISTRATION	50.00
AMAZON	SUPPLIES	512.28
AT&T	PHONE SERVICE	67.79
BIERSCHBACH	RENTAL	753.21
BH PEST CONTROL	CONTRACT SERVICE	875.00
BROWN, JAMIE	REIMBURSE TUITION	3,000.00
BUFFALO HARDWARE	SUPPLIES	793.40
CARDMEMBER SERVICES	SUPPLIES	1,565.19
CONSOLIDATED	PHONE SERVICE	118.29
CONVERGINT TECHNOLOGIES	SERVICE/RENEWAL	611.64
DAKOTA BUS	CONTRACT SERVICE	1,840.00
ED SMITH ENTERPRIZES	CONTRACT SERVICE	20.00
ETSYSTEMS	CONTRACT SERVICE	68.50
FIRST WESTERN INS	WORK COMP ADJUST.	770.00
FIRE CARROT LABS	WEBSITE SERVICES	500.00
FOREMAN SALES	BUS PARTS	279.98
FRONTIER GLASS	CROWS NEST	283.06
GLINES ELECTRIC	AC/COOLER/LIGHTS	872.99
GOLDENWEST	MANAGED BACKUP	5,206.00
GRAND ELECTRIC	UTILITIES	6,810.36
H&L SUPERVALU	SUPPLIES	40.71
HAL LEONARD	MUSIC EXPRESS SUBSC.	235.00
HENDERSON OIL	FUEL	1,737.11
IMPREST/DIV OF CRIMINAL INV	BACKGROUND CHECK	43.25
IMPREST/DEB LONG	REIMBURSE FUEL	72.33
IMPREST/ERIN WAMMEN	REIMBURSE FUEL	39.30
IMPREST/AT&T	PHONE SERVICE	66.55
IMPREST/TYLER MARESKA	PER DIEM	256.00
IMPREST/KARLI GRESS	REIMBURSE CLASS	35.00
IMPREST/BUFFALO HARDWARE	SUPPLIES	819.78
IMPREST/KRISTA WARBIS	VB REFEREE	157.20
IMPREST/ZETA DROLC	VB REFEREE	90.00
IMPREST/WADE BUCH	FB REFEREE	150.00
IMPREST/RANDY STANTON	FB REFEREE	150.00
IMPREST/ LYLE TOLSMA	FB REFEREE	150.00
IMPREST/LANCE FUEGEN	FB REFEREE	150.00
IMPREST/ROYCE WUERTZER	FB REFEREE	259.20
IMPREST/JO PIEKKOLA	TIMER/REFEREE	140.00
IMPREST/LMC	DUES	400.00
IMPREST/SADIE PODZIMEK	VB REFEREE	40.00
IMPREST/SDFBCA	COACH DUES	60.00
IMPREST/SDHSCA	COACH DUES	160.00
IMPREST/SDBCA	COACH DUES	75.00
IMPREST/SD MUNICIPAL LEAGUE	ELECTION WORKSHOP	25.00
IMPREST/HOLLY COSTELLO	COACH CLASS	35.00
IMPREST/FAITH SCHOOL	XC FEE	35.00
IMPREST/JENNY BECKMAN	VB REFEREE	90.00
IMPREST/COVEN KAUTZMAN	VB REFEREE	40.00

IMPREST/MCKENZIE STIPPICH	VB REFEREE	182.40
IMPREST/JOE MARTIN	FB REFEREE	305.60
IMPREST/ALEX HAMANN	FB REFEREE	125.00
IMPREST/ROBERT GANTZ	FB REFEREE	125.00
IMPREST/DRENIUS EWELL	FB REFEREE	125.00
IMPREST/JED MAZION	FB REFEREE	125.00
JENNER EQUIPMENT	SKIDSTEER MAINTENANCE	261.31
JIM PERRY MAGIC	HOMECOMING ASSEMBLY	450.00
MDU	UTILITIES	170.85
NHD IN SD	NHD DUES	35.00
NATION CENTER NEWS	PUBLISHING/ADVERTISING	377.16
NETWORK	CUSTODIAL SUPPLIES	432.59
OLSON CONSTRUCTION	BUS/SUBURBAN OIL	312.77
PEARSON	WORKBOOKS	42.68
PROPINT	FUEL/SUPPLIES	319.06
RED ROCK SPORTING GOODS	SUPPLIES	66.55
REGION IV ADMINISTRATORS	DUES & FEES	250.00
RIDDELL	SUPPLIES	158.85
SANFORD HEALTH	FLEX FEES	4.00
SCHOLASTIC	SUPPLIES	966.17
SDHSAA	DUES & FEES	155.00
SD LABOR LAW POSTERS	SUPPLIES	79.50
SW BUSINESS	CONTRACT SERVICE	1,276.11
TOWN OF BUFFALO	WATER/SEWER	616.40
WRCTC	PHONE SERVICE	559.36
WEX	FUEL	212.16
	TOTAL GENERAL	38,282.64

TITLE ONE/REAP/SRSA

AMAZON	REAP SUPPLIES	570.20
IMPREST/3WRITEDIVAS	PD-WRITING WORKSHOP	781.00
	TOTAL GRANTS	1,351.20

CAPITAL OUTLAY

CARDMEMBER SERVICES	MAINTENANCE/EQUIPMENT	932.18
GLINES ELECTRIC	WELL HOUSE	1,749.05
HINEK, KAREN	LIBRARY MEDIA	600.00
IMPREST/EXPLORE LEARNING	SUBSCRIPTION	350.00
IXL	SUBSCRIPTION	1,894.00
MCGRAW HILL	SUBSCRIPTION	1,388.88
PETE LEIN & SONS	GRAVEL	5,918.15
PITNEY BOWES	POSTAGE MACHINE LEASE	396.69
ROTH TRUCKING	IMPROVEMENT OF SITES	12,553.63
RIDDELL	HELMET	343.20
SOUTHERN COMFORT SPRAY FOAM	WELL HOUSE	914.52
WRCTC	PHONE LEASE	267.13
	TOTAL CAPITAL OUTLAY	27,307.43

SPED

AMAZON	SUPPLIES	44.97
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CTS	OT/PT SERVICES	1,620.58
PRO-ED	TEST SUPPLIES	80.30
	TOTAL SPED	1,745.85
FOOD SERVICE		
CARDMEMBER SERVICE	SUPPLIES	144.42
H&L SUPERVALU	FOOD	15.48
US FOODS	FOOD	3,730.66
	TOTAL FOOD SERVICE	3,890.56
	TOTAL EXPENDITURES	72,577.68

The board acknowledged home school applications for students P & Q.

Motion by Gilbert, second by Glines to approve open enrollment request for students A & B. Motion carried.

Motion by Routier, second by Gilbert to approve Board Resolution #19-1 as follows:

Let it be resolved, that the School Board of the Harding County School District, after duly considering the proposed budget and its changes thereto, and in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2018 through June 30, 2019. The adopted Annual budget levy requests are as follows:

General Fund	
Ag Property	\$1.512/1000 A.V.
Owner Occupied	\$3.383/1000 A.V.
Other Property	\$7.001/1000 A.V.
Capital Outlay	\$917,000
Special Education	\$257,000
Bond Redemption	\$215,000

A list of the changes from the proposed to the adopted is as follows:

Fund	Increase
General Fund Revenues	
Mineral Severance	\$15,000
General Fund Expenditures	
Town & Rural Instruction	1,000
Junior High Instruction	500
Office of Principal	250
Operations & Maintenance	(1000)
Pupil Transportation Service	(500)
Combined Activities	(321)
Transfer to Food Service	15,071

Motion carried.

Motion by Gilbert, second by Johnson to approve the following contracts:

Traci Routier	K-12 Music	\$38,300
Karli Gress	Jr. High Volleyball	\$2,505

Erin Wammen	FFA	\$3,769
Erin Wammen	Nation Honor Society	\$1,622
Tammy Bruha	Yearbook	\$2,914.50
Tonja Montgomery Hansen	Student Council	\$1,302
Gene Von Bickerdyke	National History Day	\$2,022
Frank Maslowski	Prom Advisor	\$509
Jay Wammen	Prom Advisor	\$509

Motion carried.

Motion by Johnson, second by Routier to offer and approve:

Catherine White	Paraprofessional	\$13.00/hr
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Motion carried.

Motion by Routier, second by Carmen to approve second reading of the following policies:

- GCEC – Substitute Teachers Pay Policy (amend)
- GDB – Non-Certified Staff Contracts & Compensation
- JGB – Restraint & Seclusion

And to rescind the following policies:

- GDB – Support Staff Contracts & Compensation Plans
- GDPA – Reduction in Support Staff Work Force

Motion carried. All policies are available for viewing at the office of the Business Manager.

Four day school week discussion was held about curriculum and contracts. The administration didn't feel that there would be any major changes to either discussion point. Mr. Page, Mr. Messmer, and Mrs. Henderson have all been in contact with other districts regarding how those districts have handled the four-day week. It was emphasized that there is a learning phase (as with any change) and that each district had to make it their own. A group of teachers and Mr. Messmer will be going to Faith on October 3rd to meet with teachers and administration there and will report back at the next board meeting.

OPEN FORUM: None

Routier gave the NWAS report. The NWAS budget has been approved for the year. They purchased a 2012 Malibu to replace one of the vehicles previously surplussed. NWAS has approved to provide psychological services to Lemmon School District for the year.

Steve Leithauser gave the Maintenance Report. The custodians are busy getting ready for fall activities. The generators will have maintenance later this week.

Business Manager Henderson gave the Business Manager report. Fall conference is at the end of the month and region meetings are starting back up as well. Mrs. Henderson also noted that enrollment is up this year, currently at 201 students (increase from 195 last year). The district has also enrolled 17 new students beyond annual kindergarten enrollment.

Principal Messmer gave the Principal/AD report. Mr. Messmer is preparing for meeting with seniors and their parents regarding financial aid/scholarships and college preparedness. Thank you to the countless volunteers that help out throughout our sports seasons, including: ticket takes, line judges, chain gang, and crow's nest crew. You are all very much appreciated!

Supt. Page gave the Superintendent report. The Continental Grants have been reopened. Mr. Page and Mr. Messmer will be applying for the \$5,000 grants which can be used for STEM related activities or

curriculum. Mr. Page is also looking into Safe-Latch classroom door locks. They are additional safety latches for the classroom doors that can quickly be locked for added security in an emergency situation and are relatively inexpensive and easy to install. The administration is interested in installing a two or three to see how well they work and possibly outfitting the entire school.

Motion by Routier, second by Gilbert to enter into executive session pursuant to SDCL 1-25-2(1) for a personnel matter and SDCL 1-25-2(2) for a student matter at 6:04 pm. Motion carried.

Vice President Glines declared the board out of executive session at 6:31 pm.

Motion by Johnson, second by Routier to approve Connor Armstrong as a volunteer Cross Country Coach. Motion carried.

Vice President Glines declared the meeting adjourned at 6:32 pm.

Submitted By:

Elizabeth Henderson
Business Manager

Jesse Glines
Board Vice President

Approximate cost of this publication is \$115.00.