

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JULY 13, 2020 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Jesse Glines, Carmen Gilbert, Will Meyer, Randy Routier, and Laura Johnson (video).
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer.

Visitors Present: Traci Routier, Sam Olson, Gene Von Bickerdyke, Pam Brewer, Carol Helms, Ricky Sarsland.

President Glines called the meeting to order at 5:30 p.m.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

20-185 Consent Agenda. Motion by Johnson, second by Routier to approve the consent agenda as follows:

- Approve Agenda, as amended
- Approve minutes of June 8th, 2020 Regular Meeting.
- Approve Financial Report.

Motion Carried.

JUNE PAYROLL AND BENEFITS

General	112,446.24
Principals and Secretaries	11,596.68
Superintendent	12,984.94
Business Manager	6,960.08
Custodians	13,974.60
X-Cur	852.37
Bus Driver	3,755.91
Special Education	20,544.91
Food Service	4,639.08

20-186 Approve FY 2020 Bills. Motion by Routier, second by Meyer to approve the June 30, 2020 bills.
Motion carried.

GENERAL FUND

AT&T	PHONE SERVICE	37.38
COMES, MARK	PARENT MILEAGE	1,297.80
EPCO	SUPPLIES	880.20
ETSYSTEMS	CONTRACT SERVICE	68.50
GLINES ELECTRIC	CONTRACT SERVICE	319.90
GRAND ELECTRIC	UTILITIES	5,844.82
GUNDERSON, NICHYA	ROOM & BOARD	1,050.00
HEARTLAND	SUPPLIES	31.75
IMPREST/BRANDI PIHL	MILEAGE TO RURAL SCHOOLS	33.60
IMPRST/AMAZON	SUPPLIES	102.92
LINDSTADS	RED VAN MTNCE	40.00
NETWORK	SUPPLIES	1,687.20

PROPOINT	PROPANE - SUMMER FILL	4,370.90
QUILL	SUPPLIES	10.68
SANFORD FLEX	FEES	19.25
WRCTC	PHONE SERVICE	535.55
	TOTAL GENERAL	16,330.45
GRANTS		
FLINN SCIENTIFIC	CONT GRANT - MICROSCOPES	2,261.00
IMPREST/AMAZON	CONT GRANT - MICROSCOPES	1,945.62
	TOTAL GRANTS	4,206.62
CAPITAL OUTLAY		
ADVANCED BUSINESS METHODS	COPIER LEASE	1,570.23
IMPREST/AMAZON	DRIVERS ED TEXTBOOKS	599.20
WRCTC	PHONE LEASE	267.13
	TOTAL CAPITAL OUTLAY	2,436.56
SPED		
NWAS	ASSESSMENT	14,056.00
NWAS	SPEECH	14,281.00
	TOTAL BOND REDEMPTION	28,337.00
	TOTAL EXPENDITURES	51,310.63

20-187 Change of Attendance Center. Two letters of request were read. Motion by Gilbert, second by Routier to approve change of attendance center from Ludlow to Buffalo for the 2020-21 school year for Kadence Gilbert and Sylvia Turbiville. Motion carried.

20-188 Approve Handbooks. Second reading was held for the 2020-21 Elementary, Middle School/High School, Student Athlete, and Coaching handbooks. Motion by Meyer, second by Gilbert to approve the second reading. Motion carried.

20-189 Open Enrollments. There were no open enrollments at this time.

20-190 SDHSAA Membership Resolution. Motion by Johnson, second by Routier to approve resolution 20-003, School Board Resolution Authorizing Membership in the South Dakota High School Activities Association for the period which begins July 1, 2020 and ends on June 30, 2021 with the supervision, control, and regulation of any and all high school interscholastic activities being delegated to said Association. Motion carried.

20-191 Outstanding Lunch Bills. Henderson reviewed the outstanding lunch bills with the board. At the time of posting, all lunch accounts have been paid in full.

20-192 Offer/Approve Contracts. Item was tabled until after executive session.

20-193 Resignation. President Glines read a resignation letter from Ms. Gene Von Bickerdyke. Motion by Gilbert, second by Routier to accept the resignation of Gene Von Bickerdyke effective at the end of the 2020 school year, with thanks for her many years of dedicated service to the Harding County School District. Motion carried. President Glines presented Ms. Bickerdyke with her teacher's bell in recognition of her years with the district.

20-194 Food Service Fund. The negative balance in the food service fund was discussed. This is due mainly to the shut down at the end of the school year and not serving enough meals to cover the costs.

The district will be able to put CARES Act money towards the outstanding costs after the grant is approved. Motion by Routier, second by Meyer to transfer \$21,000 from the General Fund to the Food Service Fund. Motion carried.

20-195 Supplement the Budget. Motion by Johnson, second by Routier to approve resolution 20-004: Let it be resolved that the school board of the Harding County School District, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

Appropriations	Special Education Fund	
22-1221-111	SPED Certified	\$27,000
22-2141-319	Speech Pathology	\$4,000
	Total Appropriations	\$31,100

Means of Finances	Special Education Fund	
22-1110	Ad Valorem Taxes	\$31,100
	Total Means of Finance	\$31,100

Motion carried.

Motion by Gilbert, second by Meyer to approve a 24-month intra-fund note in the amount of \$125,000 from the Capital Outlay Fund to the General Fund, effective June 30, 2020. Motion carried.

Open Forum: There was no new business brought before open forum.

20-196 Executive Session. Motion by Gilbert, second by Routier to enter into executive session at 5:45pm in accordance with SDCL 1-25-2(1) for a personnel matter. Motion carried. The board was declared out of executive session at 5:47pm.

20-192 Offer/Approve Contracts. Motion by Meyer, second by Johnson to offer and approve contracts for Kelly Messmer – Drivers Ed Instructor and BJ Padden – ½ MS Science, ½ Paraprofessional. Motion carried.

President Glines declared the 2019-2020 school board adjourned at 5:50pm.

21-001 Organization of New School Board. Business Manager Henderson gave the Oath of Office to re-elected board members Carmen Gilbert and Will Meyer.

Election of Officers: Gilbert nominated Glines for President and was seconded by Meyer. Having no other nominations, Glines was declared President.

Nomination for Vice President: Gilbert nominated Meyer for Vice President. Meyer nominated Gilbert for Vice President. Gilbert declined nomination. Having no other nominations, Meyer was declared the Vice President.

21-002 Call to Order. President Glines called the meeting to order at 5:57 pm

21-003 Consent Agenda. Motion by Routier, second by Meyer to approve the consent agenda:

- a. Designate Business Manager, Elizabeth Henderson, as Custodian of Accounts.
- b. Designate Pioneer Bank and Trust as official depository.
- c. Designate Nation Center News as official Legal Newspaper.
- d. Designate Superintendent Josh Page as the authorized representative for all state and federal

- programs.
- e. Designate Richard Pluimer as the Legal Counsel.
 - f. Set the second Monday of each month at 5:30 p.m. as the date and time for the regular school board meetings.
 - g. Authorize the Superintendent to close school in case of inclement weather or other emergencies.
 - h. Set school board compensation at none.
 - i. Adopt the policies of the FY 19-20 School Board.
 - j. Establish rates and salaries for the 2020-21 School year:
 - 1. Para Professionals that are half-time or more are eligible to receive fringe benefits the same as full-time staff members.
 - 2. Substitute teacher salary at \$90.00 per day for subs. If a sub works for a month, for a long-term absence, the daily rate may be contracted up to \$100 per day. No mileage will be paid for any substitutes.
 - 3. Elementary student room and board at \$150 per month for maximum of 9 months for the first child and \$75 per month for each additional child to a maximum of \$300 per month. This compensation is in effect when the family moves to Buffalo and the total cost of the room and board is less than or equal to the cost of mileage if a bus is not provided.
 - 4. Mileage rate for staff is 42 cents per mile, meals at state rate and room allowance at actual cost. Meals will only be paid for overnight trips.
 - 5. Scorekeepers and timer salary at \$10 per game for basketball, volleyball, wrestling and football.
 - 6. Admission charges for school activities - \$5 for adults and \$2 for students. Free admission to staff & their spouses, workers, Senior Citizens and peace officers in uniform. Activity tickets - \$30 for adults, \$15 for students and \$50 for couples.
 - 7. District will pay for Activity Bus Driver physical.
 - 8. Rural Teacher Stipends \$1800 per year.
 - 9. Custodial sub pay at \$9.30 per hour.
 - 10. Bus driving salaries at: \$15 per hour driving time, \$15.00 per hour waiting time. Meals and lodging will be paid when it is an overnight trip. On overnight trips, salary will not be paid from 8:00 PM to 8:00 AM unless it involves driving time. Minimum pay per trip shall be \$50.
 - k. Authorize Business Manager to publish salaries and NCLB and ESSA notices
 - l. Authorize the Superintendent to act in absence of business manager
 - m. Appoint Kevin Watson as LEA asbestos coordinator.
 - n. Conflict of Interest Waivers – will be brought to the August board meeting.

Motion carried.

21-004 Designate Propane Provider. Propane Bids for the 2020-21 school year were received and opened at 6:00pm. Bids received:

Olson Propane: 7-13-20 through 9-1-20, \$0.75/gal, 9-2-20 through 6-30-2021, \$0.85/gal

Propoint: 7-1-20 through 9-30-20, \$0.79/gal, 10-1-20 through 6-30-21, \$1.04/gal

Motion by Johnson, second by Meyer to accept the Olson Propane bid for the 2020-21 school year.

Motion carried.

21-005 Approve Bills. Motion by Johnson, second by Gilbert to approve bills for payment. Motion carried.

GENERAL FUND

ASBSD	FEES	1,034.53
BOUND TREE	AED BATTERY	147.99
BUFFALO HARDWARE	SUPPLIES	31.48
CARDMEMBER SERVICES	SUPPLIES	1,314.49
CNA SURETY	BOND	175.00
CONSOLIDATED	TELEPHONE	115.92
DEMCO	SUPPLIES	74.69
HUB	INSURANCE/WORK COM	73,481.00
MDU	UTILITIES	155.76
NASCO	SUPPLIES	108.55
NASSP	STU CO/NHS DUES	480.00
NATION CENTER NEWS	PUBLISHING/ADVERTISING	151.92
OLSON FUELS	FUEL	309.35
OLSON PROPANE	RURAL PROPANE	376.39
PROPOINT	FUEL	21.00
QUILL	SUPPLIES	4,056.35
RIDDELL	HELMET DISINFECTANT	263.95
ROCHESTER 100	SUPPLIES	162.00
ROCKINGTREE	SPRINKLER REPAIR	914.62
SASD	DUES	1,369.00
SCHOOL DATEBOOKS	SUPPLIES	293.71
SDUSA	FEES	450.00
SD TEACHER PLACEMENT	FEES	435.00
SHI	SUPPLIES	1,905.06
TEACHER DIRECT	SUPPLIES	253.88
TOWN OF BUFFALO	UTILITIES	290.80
TOWN OF CAMP CROOK	UTILITIES	157.80
UNIVERSAL ATHLETIC	SUPPLIES	1,395.50
USI	LAMINATOR FILM	381.89
ZANER BLOSER	SUPPLIES	828.24
	TOTAL GENERAL FUND	91,135.87
GRANTS		
TIE	DUES	920.00
TEACHER DIRECT	SUPPLIES	56.98
	TOTAL GRANTS	976.98
CAPTIAL OUTLAY		
ET SPORTS	LAWNMOWER	7,899.00
IXL	SOFTWARE	2,700.00
QUILL	EQUIP	149.99
SAVVAS	TEXTBOOKS	731.07
SUI	ACCT SOFTWARE	5,850.00
	TOTAL CAPITAL OUTLAY	17,330.06
SPED		
CRISTY DAVIS	SUMMER SPEECH	2,715.00
PRAIRIE PERFORMANCE	PT SERVICES	294.00
	TOTAL SPED	3,009.00
	TOTAL EXPENDITURES	112,451.91

21-006 Appoint ASBSD Delegates. Carmen Gilbert was appointed the ASBSD delegate. The Joint Convention will be held virtually this summer.

21-007 NWS Representative. Randy Routier was appointed to be the NWS delegate for the 2020-21 school year with Will Meyer as the alternate. Motion carried.

21-008 Offer/Approve Fall Coaching Contracts. Motion by Johnson, second by Gilbert to approve Jay Wammen – Head Football, Waylon Sabo – Asst Football, Brady Harkless – JH Football, Jesse Glines and Ray Ginsbach – Volunteers, Tammy Bruha – Head Volleyball, Marisa Hett – Asst Volleyball, Karli Holmes – JH Volleyball, Lynnette Stugelmeyer – Volunteer, Holly Costello – Head Cross Country. Motion carried.

21-009 NWS Report. The NWS report was discussed. Still waiting to move the mobile units.

21-010 Business Manager. Henderson gave the Business Manager report.

21-011 K-12 Principal Report. Principal Messmer gave the Principal/AD report. Football practice starts on August 6th and Volleyball and Cross-Country practices begin on August 13th. Thank you to the Harding County Hospital Association for paying for the concussion testing again this year. An FM transmitter was donated to the football field to broadcast games on the radio with approximately a 4-mile reach. Mr. Messmer is on the SDHSAA Return to Sports Taskforce and will be working with leaders across the state to develop guidelines and recommendations for returning to competition.

Motion by Gilbert, second by Meyer to vote for Tom Culver in the run-off election for the SDHSAA East River At-Large Representative. Motion carried.

21-011 Superintendent Report. Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The school is looking excellent. The consolidated app (for federal grants) is complete and submitted. The return to school plan was discussed and letters and information will be sent out in the next few weeks. Supt. Page has put together a committee of parents, teachers, and community leaders to finalize details about returning to school.

President Glines declared the meeting adjourned at 6:34 pm.

Submitted By:

Elizabeth Henderson
Business Manager

Approximate cost of this publication is \$115.00.

Jesse Glines
Board President