

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD MAY 10, 2021 AT 4:30 P.M. IN THE DDN ROOM.

Members Present: Jesse Glines, Will Meyer, Laura Johnson, Carmen Gilbert, Randy Routier.  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer.

Visitors Present: Becky Holsti, Pam Brewer, Lori Teller, BJ Padden, Jewel Lyons, Andy Forsythe, Carol Helms, Doug Hausman, Holly Costello.

President Glines called the meeting to order at 4:30 p.m.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

**21-137 Consent Agenda.** Motion by Johnson, second by Gilbert to approve the consent agenda as follows:  
Approve Agenda with addition of SDHSAA Election and Voting  
Approve minutes of April 12, 2021 Regular Meeting  
Approve Financial Report.

Motion Carried.

	GENERAL	CAPITAL OUT.	SPECIAL ED	BOND RED.	FOOD SERV.
<b>Beginning Balance</b>	<b>(617,117.06)</b>	<b>1,041,723.65</b>	<b>127,452.31</b>	<b>826,927.26</b>	<b>(1,364.22)</b>
Receipts:					
Local sources	51,819.10	65,970.05	21,564.76	19,045.19	768.68
County sources	40,111.59	908.31	297.12	261.06	
State sources	48,906.00				
Federal sources	5,285.00				10,619.19
<b>Total Revenue</b>	<b>146,121.69</b>	<b>66,878.36</b>	<b>21,861.88</b>	<b>19,306.25</b>	<b>11,387.87</b>
Disbursements	193,556.58	6,282.58	22,571.39		11,184.45
Accounts Payable					
<b>Total Disbursements</b>	<b>193,556.58</b>	<b>6,282.58</b>	<b>22,571.39</b>		<b>11,184.45</b>
<b>Ending Balance</b>	<b>(664,551.95)</b>	<b>1,102,319.43</b>	<b>126,742.80</b>	<b>846,223.51</b>	<b>(1,160.80)</b>

APRIL PAYROLL AND BENEFITS

General	114,531.56
Superintendent/Admin Asst	13,198.52
Principal & Secretary	11,810.41
Business Manager	6,229.64
Custodians	14,925.31
X-Cur	852.38
Bus Driver	4,089.92
Special Education	20,663.41
Food Service	5,702.81

**21-138 Approve Bills.** Motion by Routier, second by Meyer to approve bills for payment. Motion Carried.

**GENERAL FUND**

BOUND TREE	AED SUPPLIES	283.28
BUCHANAN, JOEY	REIMBURSE SUPPLIES	45.48
BUFFALO HARDWARE	SUPPLIES	347.52
CARDMEMBER SERVICES	SUPPLIES/TRAVEL	548.77
CENEX FLEETCARD	FUEL	141.11
CONSOLIDATED	TELEPHONE	117.44
DAKOTA BUS	CONTRACT SERVICE	5,715.00
DAKOTA EQUIP RENTAL	EQUIP RENTAL	204.73
FORSYTHE, ANDY	REIMBURSE SUPPLIES	121.20
GRAND ELECTRIC	UTILITIES	7,149.90
H&L SUPERVALU	SUPPLIES	50.57
HENDERSON, ELIZABETH	MILEAGE	413.20
IMPREST/AT&T	PHONE SERVICE	215.30
IMPREST/BOWMAN SCHOOL DIST	TRACK FEE	125.00
IMPREST/WEX BANK	FUEL	85.70
IMPREST/LEMMON SCHOOL	TRACK FEES	375.00
IMPREST/PIONEER BANK	STATE FFA PER DIEM	380.00
IMPREST/LEMMON SCHOOL	MATH MEET	60.00
IMPREST/MCINTOSH SCHOOL	ACADEMIC OLYMPICS LUNCH	92.00
IMPREST/BLUE HAWK INV.	TRACK FEES	150.00
IMPREST/WALL HS	TRACK FEES	100.00
IMPREST/LAKE WAGGONER GOLF	GOLF FEE	15.00
IMPREST/NEWELL SCHOOL	GOLF FEE	10.00
MDU	UTILITIES	198.40
NATION CENTER NEWS	PUBLISHING/ADVERTISING	268.86
OLSON FUELS	FUEL/BUS MTNCE	1,645.49
PITNEY BOWES	POSTAGE	499.39
PROPOINT	FUEL	123.25
QUILL	SUPPLIES	871.96
RAPID FIRE PROTECTION	ANNUAL MONITORING	360.00
RUNNINGS	SUPPLIES	49.99
SANFORD FLEX	FEES	19.25
STEPHENS, WALLY	REIMBURSE COACH CLASS	35.00
SUMMIT FIRE	INSPECTION	210.00
SYNC/AMAZON	SUPPLIES	120.41
TOWN OF BUFFALO	UTILITIES	364.60
TURBIVILLE PHOTOGRAPHY	SUPPLIES	98.00
WRCTC	PHONE SERVICE	575.35
	<b>TOTAL GENERAL FUND</b>	<b>22,186.15</b>

**GRANTS**

MELISSA BREIDING	MOTHER/SON MOVIE NIGHT	150.00
GOLDENWEST	J-TOUCHES	7,163.20
TIE	MEMBER DUES	1,000.00
US FOODS	TESTING SNACKS	144.28
	<b>TOTAL GRANTS</b>	<b>8,457.48</b>

**CAPTIAL OUTLAY**

ABM	COPIER LEASE	1,460.76
ARCHITECTURAL SPEC	BUILDING MAINTENANCE	1,307.40
CARDMEMBER SERVICES	EQUIP	415.29

GOLDENWEST	J-TOUCHES	2,576.84
GUMDROP BOOKS	LIBRARY MEDIA	1,727.28
US BANK	CERT PRINCIPAL / INTEREST	237,475.63
US BANK	CERT FEES	600.00
WRCTC	PHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>245,830.33</b>
<b>SPED</b>		
BH PEDIATRIC THERAPY	FEB/MAR OT SERVICES	1,170.00
BREWER, PAM	MILEAGE	199.92
PRAIRIE PERFORMANCE	APR / MAR PT SERVICES	2,474.00
	<b>TOTAL SPED</b>	<b>3,843.92</b>
<b>BOND REDEMPTION FUND</b>		
SD FIT	BOND PRINCIPAL	151,515.15
WELLS FARGO	BOND INTEREST	142,500.00
	<b>TOTAL BOND REDEMPTION</b>	<b>294,015.15</b>
<b>FOOD SERVICE</b>		
CHILD & ADULT NUTRITION	FOOD	266.00
H&L SUPERVALU	FOOD	114.57
US FOODS	FOOD	4,790.52
	<b>TOTAL FOOD SERVICE</b>	<b>5,171.09</b>
	<b>TOTAL EXPENDITURES</b>	<b>579,504.12</b>

**21-139a SDHSAA Election and Voting.** Motion by Gilbert, second by Johnson to approve the voting recommendations and to cast the following votes:

- Small Schools Representative – Brent Mareska
- West River At-Large Representative – Kelly Messmer
- Amendment to change date of ADA count – Yes.

Motion carried.

**21-139 Resignations.** President Glines read a resignation letter from Dawn Littau. Motion by Routier, second by Johnson to accept Dawn Littau’s resignation with many thanks from the board. Motion carried.

President Glines read a retirement/resignation letter from Carol Helms. Motion by Gilbert, second by Meyer to accept Carol Helms’ retirement with thanks for forty years of service to the district. Motion carried.

**21-140 Audit Agreement.** Tabled to June meeting. Henderson reached out to Casey Peterson, and they are working on Audit Agreements and will have it out soon.

**21-141 Town of Buffalo Safe School Grant.** The Town of Buffalo is working on a Safer Routes to School grant to put sidewalks in across town. The grant is an 80/20 grant, in which the town pays 20% of the final cost. The town reached out to see if the school would be willing to split the 20% share, which could be as much as \$40,000 per year. The board decided that they could not afford it at this time.

**OPEN FORUM:**

Holly Costello discussed concerns about dual credit classes not offering the same learning opportunities as in-person classes, especially in the areas of art and music. Andy Forsythe said he has seen the same issue with science classes as well. They requested the board look at possibly amending the policy to encourage students to take music and art classes in person. The board will do some research

and further discuss this at the July board meeting, noting that if a change were to take place, it would not be immediate.

**21-142 School Calendar.** Motion by Gilbert, second by Johnson to approve the 2021-2022 school calendar. School will begin on August 25, 2021 and end on May 18, 2022. Motion carried.

**21-143 Negotiations.** Motion by Meyer, second by Johnson to approve negotiations with the HCEA: adding \$1000 to base pay, steps, single health, vision, and dental insurance, and to agree to reexamine the extra-curricular salaries by committee during the next school year. Motion carried.

**21-144 SPED Comprehensive Plan.** Pam Brewer reviewed changes to the SPED comprehensive plan with the board, adding language regarding electronic signatures, as required by the state. Motion by Gilbert, second by Routier to approve the SPED Comprehensive plan. Motion carried.

**21-145 RFP Solar/LED.** Motion by Gilbert, second by Meyer to advertise the Request for Proposals for the energy efficiency (LED) upgrades and solar panel project. Motion carried. The board reserves the right to reject any and all proposals.

**21-146 Haying Bid.** Discussion was held whether to put bids out for haying the land to the around the new school building. Motion by Gilbert, second by Routier to advertise for bids to hay the land around the new school. Motion carried. More information will be available at the school office.

**21-147 Offer Contracts.** Tabled until after executive session.

**21-149 Summer School Contracts.** Tabled until after executive session.

**21-150 NWS Report.** Routier gave the NWS report. NWS underwent a Civil Rights review. Every mobile unit will need a handicap accessible ramp. The base assessment will go up by \$1000 this year.

**21-151 Business Manager.** Henderson gave the business manager report.

**21-152 K-12 Principal Report.** Principal Messmer gave the Principal/AD report. Congratulations to the Students of the Month and Character Counts for April:

- Camp Crook – Havalynn Elmore - Fairness
- Ludlow – Bracin Giannonatti - Efficient
- Buffalo Elementary – Roman Limpert - Responsible
- HC Middle School – Jayce Turbiville - Cheerful
- Student of the Month – Evan Meyer
- HC High School – Richard Long - Respect
- Student of the Month – Billy Larson

Smarter Balanced testing is complete. Attendance percentages are excellent for the year.

**21-153 Superintendent Report.** Supt. Page gave the Superintendent report.

**21-154 Executive Session.** Motion by Routier, second by Gilbert to enter into executive session at 5:35pm pursuant to SDCL 1-25-2(1) for personnel. Motion carried. The board was declared out of executive session at 6:12pm.

**21-147 Contracts.** Motion by Meyer, second by Gilbert to approve certified contracts for: Jen Anders, Jamie Brown, Tammy Bruha, Joey Buchanan, Holly Costello, Andy Forsythe, Tonja Montgomery Hansen, Marisa Hett, Jewel Lyons, Frank Maslowski, Chereste Messmer, Kaycee Moody, Mackenzie Oster, BJ Padden, Traci Routier, Lynnette Stugelmeyer, Lori Teller, Erin Wammen, and Jay Wammen. Motion carried.

Motion by Gilbert, second by Routier to offer contracts for:

- Pam Brewer, Sped Director/Teacher
- Ray Ginsbach, Tech/Testing Coordinator
- Justine Giannonatti, Head Cook
- Gene Odell, Counselor
- Kevin Watson, Maintenance Supervisor
- Jeana Hunsucker, Administrative Asst.
- Lori Wilson, K-12 Secretary
- Joe Long, Custodian
- Deb Long, Custodian
- Kara Koan, Bus Driver
- Tanya Tilus, Asst. Cook
- BJ Padden – ½-time Paraprofessional
- Catherine Besler – Paraprofessional
- Brandi Pihl – Paraprofessional
- Jody Richter – Paraprofessional
- Danette Rolph – Paraprofessional
- Kelly Messmer – Driver’s Ed & Athletic Director.

Motion carried.

**21-149 Summer School Contracts.** Motion by Johnson, second by Gilbert to offer summer school contracts to Pam Brewer, Lynnette Stugelmeyer, and Chereste Messmer. Motion carried.

President Glines declared the meeting adjourned at 6:15 pm.

Submitted By:

---

Elizabeth Henderson  
Business Manager  
Approximate cost of this publication is \$115.00.

---

Jesse Glines  
Board President