

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JUNE 14, 2021, AT 4:30 P.M. IN THE SCHOOL LIBRARY.

Members Present: Laura Johnson, Carmen Gilbert, Will Meyer, Randy Routier, and Jesse Glines.

Administration Present: Josh Page, Kelly Messmer, and Elizabeth Henderson

Visitors Present: Traci Routier, BJ Padden, Michelle Padden, Andy Forsythe, Casey Olson, Spring Padden, Andrea Yearout, Jessica Long, Brittany Gunderson.

President Glines called the meeting to order at 4:30 pm.

Pledge of Allegiance was said.

Unless otherwise noted, all Board action by was unanimous decision.

**21-158 Consent Agenda.** Motion by Johnson, second by Meyer to approve the consent agenda as follows:

Approve Agenda with addition of SDHSAA Runoff Election

Approve Minutes of My 10, 2021 Regular Meeting

Approve Financial Report.

Motion carried.

	<b>GENERAL</b>	<b>CAPITAL OUT.</b>	<b>SPECIAL ED</b>	<b>BOND RED.</b>	<b>FOOD SERV.</b>
<b>Beginning Balance</b>	<b>(664,551.95)</b>	<b>1,102,319.43</b>	<b>126,742.80</b>	<b>846,223.51</b>	<b>(1,160.80)</b>
Receipts:					
Local sources	409,869.32	472,748.76	154,562.78	135,966.49	824.31
County sources	4,248.83	2,107.60	689.42	605.74	
State sources	48,906.00				
Federal sources	24,722.53			129,662.50	9,388.40
<b>Total Revenue</b>	<b>487,746.68</b>	<b>474,856.36</b>	<b>155,252.20</b>	<b>266,234.73</b>	<b>10,212.71</b>
Disbursements	231,196.34	245,830.33	24,236.91	294,015.15	10,767.21
Accounts Payable					
<b>Total Disbursements</b>	<b>231,196.34</b>	<b>245,830.33</b>	<b>24,236.91</b>	<b>294,015.15</b>	<b>10,767.21</b>
<b>Ending Balance</b>	<b>(408,001.61)</b>	<b>1,331,345.46</b>	<b>257,758.09</b>	<b>818,453.09</b>	<b>(1,715.30)</b>

**May Payroll and Benefits**

General	115,428.17
Supt & Secretary	13198.89
Principal & Secretary	11810.41
Business Manager	6229.65
Custodian	14054.27
Extra-Curricular	36257.56
Bus Driver	3573.76
Special Education	20392.99
Food Service	5596.12

**21-159 Approve Bills.** Motion by Routier, second by Meyer to approve bills for payment. Motion carried.

**GENERAL FUND**

AQUACHEM	CONTRACT SERVICE	226.60
AT&T	PHONE SERVICE	106.08
BAIL, KIMBERLY	2021 PARENT MILEAGE	3,128.16
BRUHA, DON	2021 PARENT MILEAGE	583.80
BUCHANAN, JOEY	REIMBURSE TUITION	3,000.00
BUFFALO HARDWARE	SUPPLIES	910.64
CARDMEMBER SERVICES	SUPPLIES	2,131.89
CENEX FLEETCARD	FUEL	38.13
CENTRAL DISTRIBUTION	CUSTODIAL SUPPLIES	1,959.36
CLANTON, WILLIAM	2021 PARENT MILEAGE	3,931.20
CLARKSON, REESE	2021 PARENT MILEAGE	2,343.60
COMES, MARK	2021 PARENT MILEAGE	1,701.00
CONSOLIDATED	TELEPHONE	117.20
DAKOTA BUS	CONTRACT SERVICE	4,310.00
DAKOTA EQUIPMENT	SUPPLIES	97.77
GIANNONATTI, NEL	2021 PARENT MILEAGE	2,268.00
GLINES ELECTRIC	CONTRACT SERVICE	226.80
GOLDENWEST	ANNUAL FEES	600.00
GRAND ELECTRIC	UTILITIES	7,557.43
GREASE KINGS	CONTRACT SERVICE	799.00
H&L	SUPPLIES	73.34
HANSEN, LEROY	2021 PARENT MILEAGE	4,564.56
HAUSMAN, DOUG	2021 PARENT MILEAGE	6,822.82
HENDERSON, ELIZABETH	MILEAGE	105.00
HETT, MARISA	2021 PARENT MILEAGE	893.76
HOLIDAY INN EXPRESS	STATE TRACK ROOMS	871.85
HOLMES, JESSICA	2021 PARENT MILEAGE	2,661.12
ICS	TITLE IX TRAINING	349.00
IMPREST/LAKE WAG. GOLF	VOID CHECK	(15.00)
IMPREST/WEX BANK	FUEL	388.43
IMPREST/LEMMON GOLF COURSE	GOLF FEES	20.00
IMPREST/RC QUALIFIER	TRACK FEES	50.00
IMPREST/TIMBER LAKE SCHOOL	TRACK FEES	50.00
IMPREST/NEWELL SCHOOL	GOLF FEES	39.10
IMPREST/BF COUNTRY CLUB	GOLF FEES	35.00
IMPREST/AT&T	PHONE SERVICE	106.08
IMPREST/STANLEY COUNTY HS	REG WR FEE	303.85
IMPREST/PIONEER BANK	REG TRACK & GOLF PER DIEM	280.00
IMPREST/MADDIE FEIST	REIMBURSE COACH CLASS	70.00
IMPREST/PIONEER BANK	STATE TRACK PER DIEM	397.00
INFINITE CAMPUS	ANNUAL FEES	888.00
JENSEN, ALICIA	2021 PARENT MILEAGE	3,326.40
JOHNSON, ANN	2021 PARENT MILEAGE	1,058.40
LEI, CARA	2021 PARENT MILEAGE	470.40
LONG, JESSICA	2021 PARENT MILEAGE	521.64
LYONS, JEWEL	REIMBURSE NHD FEE	150.00
MDU	UTILITIES	198.98
MOENKEDICK, LEANNE	2021 PARENT MILEAGE	2,997.12
MOLLMAN, JOYCLYN	2021 ROOM & BOARD	1,350.00

MONCUR, ALEX	2021 PARENT MILEAGE	2,642.64
NATION CENTER NEWS	PUBLISHING/ADVERTISING	396.55
OLSON FUELS	FUEL	1,084.89
OLSON PROPANE	PROPANE	4,896.96
PADDEN, BJ	2021 PARENT MILEAGE	840.84
PADDEN, SPRING	2021 PARENT MILEAGE	1,421.28
PETTY CASH	POSTAGE/GOLF FEES	82.00
POSTMASTER - BUFFALO	BOX RENT	278.00
PROPOINT	FUEL	169.50
RED ROCK SPORTING	SUPPLIES	124.20
ROUTIER, JESSICA	2021 PARENT MILEAGE	1,117.20
SANFORD FLEX	FEES	19.25
SDHSAA	DUES	186.00
SECRETST, ASHLEY	2021 PARENT MILEAGE	5,292.00
SMITH, TRAVIS	2021 PARENT MILEAGE	1,411.20
SYNC/AMAZON	SUPPLIES	68.97
TENOLD, AMY	2021 PARENT MILEAGE	386.40
THOMPSON, MAC	2021 PARENT MILEAGE	1,350.72
TILUS, TANYA	2021 PARENT MILEAGE	235.20
TOWN OF BUFFALO	UTILITIES	385.24
WILLIAMS, BARB	2021 PARENT MILEAGE	3,079.44
WITT, JUSTA	2021 PARENT MILEAGE	2,420.88
WRCTC	PHONE SERVICE	571.47
YEAROUT, ANDREA	2021 PARENT MILEAGE	1,134.00
	<b>TOTAL GENERAL FUND</b>	<b>94,658.34</b>
<b>GRANTS</b>		
DISCOUNT CLEANING PRODUCTS	CUSTODIAL EQUIP	675.00
	<b>TOTAL GRANTS</b>	<b>675.00</b>
<b>CAPTIAL OUTLAY</b>		
2080 MEDIA	FB CAMERA SYSTEM	1,500.00
ABM	COPIER LEASE	1,460.76
CENTRAL DISTRIBUTION	IMPROVEMENT OF SITES	4,924.46
PITNEY BOWES	LEASE	419.82
SUI	K12DOCS	445.00
WRCTC	PHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>9,017.17</b>
<b>BOND REDEMPTION</b>		
WELLS FARGO	FEES	700.00
	<b>TOTAL BOND REDEMPTION</b>	<b>700.00</b>
<b>FOOD SERVICE</b>		
INFINITE CAMPUS	CONTRACT SERVICE	77.60
US FOODS	FOOD	2,960.91
	<b>TOTAL FOOD SERVICE</b>	<b>3,038.51</b>
	<b>TOTAL EXPENDITURES</b>	<b>108,089.02</b>

**21-159a SDHSAA Runoff Election.** Motion by Gilbert, second by Johnson to vote for Kelly Messmer for the West River at Large position and to vote for Jeff Kosters for the Division IV AD position. Motion carried.

**21-160 Retirement Bells.** Tabled to July.

**21-161 Approve Hay Bid.** Two bids were received to hay the land around the new school building: Rick Hand, \$10/acre and Timm Roberts, \$8/acre. Motion by Gilbert, second by Meyer to award the hay bid to Rick Hand for the 2021 summer. Motion carried.

**21-162 Negotiated Agreement.** Motion by Johnson, second by Gilbert to approve the negotiated agreement for the 2021-2022 school year. Motion carried.

**21-163 FMLA Policy.** First reading of updates to the FMLA policy was held. The updates are at the request of the insurance pool in order to protect the district from unallowable costs. Updates include an expanded definition of “serious health condition,” a set time period of when an FMLA period will commence, and how long an employee can remain on insurance while not actively working. The policy is available for viewing at the office of the business manager.

**21-164 Audit Agreement.** Motion by Routier, second by Meyer to approve the audit agreement with Casey Peterson, Ltd for audit of fiscal year 2020-2021. Motion carried.

**21-165 Handbooks.** First reading was held for the 2021-2022 Coaching, Student Athlete, Elementary, and MS/HS Student Handbooks. There are only minor changes. It was requested to review the Electronic Device policy. Mr. Messmer said he would bring that policy to the July board meeting.

**OPEN FORUM:** No new business was brought forth.

**21-166 End of Year Bills.** Motion by Routier, second by Johnson to authorize the business manager to pay any outstanding end of year bills on June 30, 2020. Motion carried.

**21-167 Budget Supplement / Budget Transfers.** Henderson discussed the supplement to the budget and budget transfers. Due to mineral severance being lower than anticipated this year, the board agreed the best plan would be to use monies designated for capital outlay reserve to cover the purchase of the Microsoft Surfaces and to utilize the CRF money in the general fund. Motion by Johnson, second by Meyer to approve the supplemental budget resolution and budgeted transfers of \$3,000 from General Fund to Food Service fund and \$470,044 from Capital Outlay to the General Fund. Motion carried.

Let it be resolved that the school board of Harding County School District, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

**General Fund Appropriations**

Reap Equipment	\$9,400
SRSA Equipment	\$4,000
Title I Equipment	\$9,400
SRSA Prof. Services	(\$4,000)
<b>Total Appropriations</b>	<b>\$18,800</b>

**General Fund Means of Finance**

Title I Funding	\$9,400
REAP Funding	\$9,400
<b>Total Means of Finance</b>	<b>\$18,800</b>

**Capital Outlay Fund Appropriations**

HS Computer Equipment	\$59,593
Transfer to Reserve	(\$59,593)
<b>Total Change in Appropriations</b>	<b>\$0</b>

**21-168 Review RFP – GenPro.** Supt. Page reported that one proposal was received for the Energy Efficiency RFP that was advertised at the end of May. The RFP was allowed to remain open for an additional week, from May 19 through June 4, 2021. GenPro of Rapid City submitted three quotes for the proposal as follows:

- Energy Savings Project w/o Football Field - \$112,204
- Energy Savings Project w/ Football Field - \$250,980
- Solar Project - \$271,089

After discussion, it was requested that GenPro be invited to the July board meeting to further discuss their proposals and answer additional questions. No action was taken at this time.

**21-169 Offer Teaching / Athletic Contracts.** Tabled until after executive session.

**21- 170 Approve Classified Contracts.** Motion by Gilbert, second by Meyer to approve the following contracts for the 2021-2022 school year. Motion carried.

- Pam Brewer – SPED Director / Teacher
- Ray Ginsbach – Testing/Technology Coordinator
- Justine Giannonatti – Head Cook
- Gene Odell – Counselor
- Kevin Watson – Maintenance Supervisor
- Jeana Hunsucker – Administrative Assistant
- Lori Wilson – K-12 Secretary
- Joe Long – Custodian
- Debra Long – Custodian
- Kara Koan -Bus Driver
- Tanya Tilus – Assistant Cook
- BJ Padden – Paraprofessional (part)
- Catherine Besler – Paraprofessional
- Brandi Pihl – Paraprofessional
- Jody Richter – Paraprofessional
- Danette Rolph – Paraprofessional
- Kelly Messmer – Driver’s Ed, Athletic Director

**21-171 Smarter Balanced Test Score Review.** Principal Messmer reviewed the Math and Language Arts scores from the spring with the board. Overall, the classes did very well. Only two classes were below the state average in math and reading, but both were well within the margin of error.

**21-172 Appoint Title IX Investigator – Northwest Area Schools.** Through meetings with Northwest Area Schools, it was recommended to appoint a Title IX Investigator should an issue arise. Motion by Gilbert, second by Routier to appoint Gary Kauffman as the Title IX Investigator. Motion carried.

**21-173 Advertise Open Positions.** Supt. Page discussed the need for an additional paraprofessional and Special Education teacher as needs have increased over the last few years. Motion by Meyer, second by Johnson to advertise for the open positions. Motion carried. The paraprofessional position will be paid from the ESSER III grant. The open position for Ludlow School will also continue to be advertised.

**21-174 Nwas Report.** The coop is still looking for a CAD/CAM teacher for the upcoming school year. Harding County will have the Electrical and Welding units this year. Supt. Page is working on contracting someone to build a handicap ramp for the units.

**21-175 Business Manager Report.** There are only about \$550 of outstanding lunch bills, none of which are more than \$50. No names will be published this year but will continue to collect the outstanding the amounts. As a reminder, we will be offering free lunch to all students again in the coming school year.

**21-176 K-12 Principal Report.** A big thanks to the teachers, coaches, custodians for their additional work during the summer. There are many opportunities for open gym, open mat, open field as well as attending and hosting camps this summer and there has been great attendance. Football practice begins on August 5<sup>th</sup> and Volleyball and Cross-Country start on August 12.

**21-177 Superintendent Report.** Very few applications were received for the open positions and will continue to advertise for the Ludlow position. Summer custodial work is moving along, and the classrooms are quickly getting finished. Supt. Page is working on the budget and will present it in July. He also plans on attending the superintendents conference in July in Chamberlain.

**21-178 Executive Session.** Motion by Routier, second by Johnson to enter executive session at 5:26 pm per SDCL 1-25-2(1) for personnel. Motion carried. The board was declared out of executive session at 5:50pm.

**21-169 Offer Contracts.** Motion by Johnson, second by Routier to offer the following contracts:

- David Wickstrom – Elementary
- Tammy Bruha – Head Volleyball
- Holly Costello – Head Cross Country
- Jay Wammen – Head Football, Head Boys Basketball
- Kaycee Moody – Head Girls Basketball
- Casey Olson – Head Wrestling
- Cher Messmer – Head Track
- Jeana Hunsucker – Head Golf, JH Girls Basketball
- Marisa Hett – Asst. Volleyball
- Karli Holmes – JH Volleyball
- Waylon Sabo – Asst Football, Asst Boys Basketball
- Brady Harkless – JH Football
- Lynnette Stugelmeyer – Asst Girls Basketball
- Matt Weakland – JH Boys Basketball
- Wally Stephens – Asst Track
- Maddie Feist – Asst. Track.

Motion carried.

Motion by Meyer, second by Gilbert to approve the following volunteer coaches:

- Jesse Glines – football volunteer
- Ray Ginsbach – football volunteer
- Brandon Padden – wrestling volunteer
- BJ Padden – wrestling volunteer
- Taz Olson – wrestling volunteer
- David Wickstrom – wrestling volunteer
- Ryne Baier – wrestling volunteer

Motion carried.

President Glines declared the meeting adjourned at 5:56pm.  
Submitted by:

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Elizabeth Henderson  
Business Manager

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Jesse Glines  
Board President

Approximate cost of publication is \$135.00.