

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JULY 12, 2021, AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Jesse Glines, Carmen Gilbert, Will Meyer, Randy Routier, and Laura Johnson.  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer (phone).

Visitors Present: Traci Routier, Sam Olson, Carol Helms, Carol Giannonatti, Nel Giannonatti, Jessica Long, Andrea Yearout, Brittany Gunderson, Danette Rolph, BJ Padden, and Casey Olson.

President Glines called the meeting to order at 5:30 p.m.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

**21-184 Consent Agenda.** Motion by Johnson, second by Gilbert to approve the consent agenda as follows:  
Approve Agenda, as amended  
Approve minutes of June 14, 2021, Regular Meeting.  
Approve Financial Report.

Motion Carried.

JUNE PAYROLL AND BENEFITS

General	146,159.89
Principals and Secretary	12,202.54
Superintendent & Secretary	13,591.17
Business Manager	7,769.97
Custodians	15,274.85
X-Cur	852.38
Bus Driver	2,478.99
Special Education	19,031.57
Food Service	4,868.26

**21-185 Approve FY 2021 Bills.** Motion by Gilbert, second by Routier to approve the June 30, 2021, bills.  
Motion carried.

**GENERAL FUND**

CENTRAL DISTRIBUTION	CUSTODIAL SUPPLIES	859.77
FRONTIER GLASS	RED VAN WINDSHIELD	365.80
GILBERT, PINE	2021 PARENT MILEAGE	1,713.60
GUNDERSON, NICHYA	ROOM & BOARD	1,350.00
IMPREST/WEX BANK	FUEL	211.96
IMPREST/LEMMON SCHOOL	TRACK FEES	209.72
IMPREST/PIONEER BANK	STATE GOLF PER DIEM	169.00
IMPREST/JUSTINE GIANNONATTI	GRADUATION CAKES	150.00
IMPREST/SD DMV	TITLE/LICENSE EXPEDITION	21.20
LODGE AT DEADWOOD	TRAVEL	286.00
OLSON PROPANE	RURAL SUMMER FILL	552.93
RED ROCK SPORTING	SUPPLIES	19.50

SANFORD FLEX	FEES	19.25
SYNC/AMAZON	SUPPLIES	51.98
TURBIVILLE, ALAN	2021 PARENT MILEAGE	235.20
	<b>TOTAL GENERAL FUND</b>	<b>6,215.91</b>
<b>SPECIAL EDUCATION</b>		
BH PEDIATRIC THERAPHY	OT SERVICES	1,105.00
NWAS	SPRING ASSESSMENT	15,053.00
	<b>TOTAL SPECIAL EDUCATION</b>	<b>16,158.00</b>
<b>FOOD SERVICE</b>		
H&L SUPERVALU	FOOD	3.90
	<b>TOTAL FOOD SERVICE</b>	<b>3.90</b>
	<b>TOTAL EXPENDITURES</b>	<b>22,377.81</b>

**21-186 Retirement Bells.** President Glines presented retirement bells to Carol Helms for her 40 years of service to the district and to Carol Giannonatti for her 38 years of service. Dawn Littau was unable to attend and will also receive her bell for 7 years of service.

**21-187 Approve Handbooks.** Motion by Gilbert, second by Meyer to approve the second reading of the 2021-2022 Coaches, Student Athlete, Elementary, and Middle School/High School Handbooks. Motion carried.

**21-188 FMLA Policy Update.** Motion by Johnson, second by Gilbert to approve the second reading of the FMLA policy update. Motion carried.

**21-189 Approve Contracts.** Motion by Meyer, second by Routier to amend David Wickstrom’s contract from “Elementary teacher” to “Special Education Teacher”. Motion carried.

Motion by Gilbert, second by Meyer to offer an elementary teaching contract to Lynnette Wolff and to approve the following contracts:

- David Wickstrom – Special Education
- Tammy Bruha – Head Volleyball
- Holly Costello – Head Cross Country
- Jay Wammen – Head Football, Head Boys Basketball
- Kaycee Moody – Head Girls Basketball
- Casey Olson – Head Wrestling
- Chereste Messmer – Head Track
- Jeana Hunsucker – Head Golf, JH Girls Basketball
- Marisa Hett – Asst. Volleyball
- Karli Holmes – JH Volleyball
- Waylon Sabo – Asst. Football, Asst. Boys Basketball
- Brady Harkless – JH Football
- Lynnette Stugelmeyer – Asst. Girls Basketball
- Matt Weakland – JH Boys Basketball
- Wally Stephens – Asst. Track
- Maddie Feist – Asst. Track

Motion carried.

**21-190 Food Service Fund.** Nothing new to report. We will be participating in the SSO – which provides free meals to all students for the upcoming school year.

**21-191 Supplement the Budget.** Motion by Johnson, second by Routier to approve resolution 21-005: Let it be resolved that the school board of the Harding County School District, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following additional supplemental budget in total:

Appropriations 51-2561-026-411	Food Service Fund ESSER II - Supplies Total Appropriations	\$3,500 \$3,500
Means of Finances 51-4190-026	Food Service Fund ESSER II Grant Total Means of Finance	\$3500 \$3500
Appropriations 21-8110-000-690	Capital Outlay Fund Transfer to General Fund Total Appropriations	\$57,000 \$57,000
Means of Finance 21-1110	Capital Outlay Fund Ad Valorem Taxes Total Means of Finance	\$57,000 \$57,000

Motion carried.

Motion by Gilbert, second by Meyer to approve a 24-month intra-fund note in the amount of \$50,000 from the Capital Outlay Fund to the General Fund, effective June 30, 2021. Motion carried.

President Glines declared the 2020-2021 school board adjourned at 5:40pm.

**22-001 Organization of New School Board.** Business Manager Henderson gave the Oath of Office to re-elected board members Jesse Glines and Will Meyer.

Election of Officers: Gilbert nominated Glines for President and Meyer for Vice President. Having no other nominations, Glines was declared president and Meyer was declared the Vice President.

**22-002 Call to Order.** President Glines called the meeting to order at 5:45 pm

**Open Forum:** Casey Olson asked about the water leak at the old school. Right now, it is only below the parking lot and has not entered the gym. Water is shut off to the building until further notice and we are planning to have workers there this week to fix it.

Parents asked about the search for a teacher for Ludlow. We are still advertising at this time and have not found a teacher. If anyone knows of a candidate, please share with the board or the administration.

**22-003 Consent Agenda.** Motion by Meyer, second by Gilbert to approve the consent agenda:

- a. Designate Business Manager, Elizabeth Henderson, as Custodian of Accounts.
- b. Designate Pioneer Bank and Trust as official depository.
- c. Designate Nation Center News as official Legal Newspaper.
- d. Designate Superintendent Josh Page as the authorized representative for all state and federal programs.
- e. Designate Sam Kerr as the Legal Counsel.

- f. Set the second Monday of each month at 5:30 p.m. as the date and time for the regular school board meetings.
- g. Authorize the Superintendent to close school in case of inclement weather or other emergencies.
- h. Set school board compensation at none.
- i. Adopt the policies of the FY 2020-2021 School Board.
- j. Establish rates and salaries for the 2021-22 School year:
  - 1. Para Professionals that are half-time or more are eligible to receive fringe benefits the same as full-time staff members.
  - 2. Substitute teacher salary at \$90.00 per day for subs. If a sub works for a month, for a long-term absence, the daily rate may be contracted up to \$100 per day. No mileage will be paid for any substitutes.
  - 3. Elementary student room and board at \$150 per month for maximum of 9 months for the first child and \$75 per month for each additional child to a maximum of \$300 per month. This compensation is in effect when the family moves to Buffalo and the total cost of the room and board is less than or equal to the cost of mileage if a bus is not provided.
  - 4. Mileage rate for staff is 42 cents per mile, meals at state rate and room allowance at actual cost. Meals will only be paid for overnight trips.
  - 5. Scorekeepers and timer salary at \$10 per game for basketball, volleyball, wrestling and football.
  - 6. Admission charges for school activities - \$5 for adults and \$2 for students. Free admission to staff & their spouses, workers, Senior Citizens and peace officers in uniform. Activity tickets - \$30 for adults, \$15 for students and \$50 for couples.
  - 7. District will pay for Activity Bus Driver physical.
  - 8. Rural Teacher Stipends \$1800 per year.
  - 9. Custodial sub pay at \$9.40 per hour.
  - 10. Bus driving salaries at: \$15 per hour driving time, \$15.00 per hour waiting time. Meals and lodging will be paid when it is an overnight trip. On overnight trips, salary will not be paid from 8:00 PM to 8:00 AM unless it involves driving time. Minimum pay per trip shall be \$50.
- k. Authorize Business Manager to publish salaries and ESSA notices.
- l. Authorize the Superintendent to act in absence of business manager.
- m. Appoint Kevin Watson as LEA asbestos coordinator.

Motion carried.

**22-004 Designate Propane Provider.** Propane Bids for the 2021-2022 school year were received and opened. Bids received:

Olson Propane: 7-13-21 through 9-1-21, \$1.15/gal, 9-2-21 through 6-30-2022, \$1.47/gal

Motion by Johnson, second by Gilbert to accept the Olson Propane bid for the 2021-22 school year.

Motion carried.

**22-005 Change of Attendance Center.** President Glines read a letter requesting a change of attendance center from Camp Crook to Buffalo for Taten Wolff for the 21-22 school year. Motion by Gilbert, second by Meyer to approve the change of attendance center. Motion carried.

**22-005a Approve Bills.** Motion by Routier, second by Johnson to approve bills for payment. Motion carried.

**GENERAL FUND**

ASBSD	FEES	993.30
AT&T	PHONE SERVICE	106.05
BUFFALO HARDWARE	SUPPLIES	212.03
BUFFALO RANCH SUPPLY	SUPPLIES	168.25
CARDMEMBER SERVICES	SUPPLIES	2,401.01
CENEX FLEETCARD	FUEL	230.30
CENTRAL DISTRIBUTION	CUST SUPPLIES	673.58
CNA SURETY	BOND	175.00
CONSOLIDATED	TELEPHONE	117.04
GRAND ELECTRIC	JUNE ELECTRIC	5,752.38
HUB INTERNATIONAL	PROPERTY INS	57,923.00
MDU	UTILITIES	140.00
NASSP	STU CO/NHS DUES	480.00
NCN	PUBLISHING/ADVERTISING	413.63
OLSON FUELS	FUEL	456.50
PIHL, BRANDI	PARENT MILEAGE	1,463.28
PROPOINT	FUEL	72.94
RAS	WORK COMP	20,892.45
ROCHESTER 100	SUPPLIES	162.00
RUNNINGS	SUPPLIES	20.26
SASD	DUES	1,332.00
SCHOOL DATEBOOKS	SUPPLIES	288.52
SD TEACHER PLACEMENT	DUES	435.00
SHI	SUPPLIES	2,025.25
TOWN OF BUFFALO	UTILITIES	475.32
TOWN OF CAMP CROOK	UTILITIES	164.10
WRCTC	JUNE TELEPHONE	547.68
	<b>TOTAL GENERAL FUND</b>	<b>98,120.87</b>

**CAPTIAL OUTLAY**

ABM	JULY LEASE	2,863.64
CARDMEMBER SERVICES	ADMIN EQUIP	349.00
CENTRAL DISTRIBUTION	BLDG MAINTENANCE	4,751.65
NWEA	MAPS TESTING	2,500.00
STERLING	COMP EQUIP	8,234.00
SUI	ACCT SOFTWARE	11,440.00
UNIVERSAL ATHLETIC	JH GBB UNIFORMS	1,707.89
WRCTC	JUNE TELEPHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>32,113.31</b>

**SPED**

BH PEDIATRIC THERAPY	JANUARY OT SERVICES	747.00
CRISTY DAVIS	SUMMER SPEECH	1,605.00
RAS	WORK COMP	4,717.65
	<b>TOTAL SPED</b>	<b>7,069.65</b>

**FOOD SERVICE**

RAS	WORK COMP	1,347.90
	<b>TOTAL FOOD SERVICE</b>	<b>1,347.90</b>
	<b>TOTAL EXPENDITURES</b>	<b>138,651.73</b>

**22-006 Appoint ASBSD Delegates.** Will Meyer was appointed the ASBSD delegate with Carmen Gilbert as the alternate. The Joint Convention will be held in Sioux Falls August 5-6.

**22-007 Nwas Representative.** Randy Routier was appointed to be the Nwas delegate for the 2021-2022 school year with Will Meyer as the alternate.

**22-008 GenPro.** Discussion was held about the proposal received by GenPro for the LED/Energy Efficiency Upgrades and Solar Project. Since only one proposal was received, the board directed the administration to put out another RFP for the Energy Efficiency Upgrades only for the new school building, auxiliary gym, and football field to make sure the best price was received. The project will be reviewed at the next board meeting.

**22-009 Cell Phone Policy.** Mr. Messmer reviewed cell phone policies of other districts in the state. Most aligned with the policy we currently have. With the addition of the Microsoft Surfaces for each high school student, there should not be a need to use their cell phones in class. After discussion, the board decided to revise the discipline portion of the policy to the following:

- 1<sup>st</sup> Offense – Warning
- 2<sup>nd</sup> Offense – Confiscate device, 30-min detention
- 3<sup>rd</sup> Offense – Confiscate device, 1 hour detention
- 4<sup>th</sup> Offense – Confiscate device, 1 day ISS

This is first reading of the revisions and will be reviewed again at the August meeting.

**22-010 Nwas Report.** The Nwas report was discussed. Still looking for a CAD/CAM teacher. McLaughlin had submitted paperwork to withdraw from Nwas. The board denied the request and it was sent to a public vote. The public voted to stay in Nwas.

**22-011 Business Manager.** Henderson gave the Business Manager report.

**22-012 K-12 Principal Report.** Principal Messmer gave the Principal/AD report. Football practice starts on August 5<sup>th</sup> and Volleyball and Cross-Country practices begin on August 12<sup>th</sup>. Thank you to the Harding County Hospital Association for paying for the concussion testing again this year. Mr. Messmer also discussed volunteer coaches for junior high sports. The board was in favor of this, and Mr. Messmer will discuss with junior high coaches prior to the start of the season.

**22-013 Superintendent Report.** Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The school is looking excellent. ESSER III funding was discussed along with the paperwork required. Mr. Page put out requests for quotes for a mini-bus and only a few were available. Finding drivers would still be a concern.

President Glines declared the meeting adjourned at 7:06 pm.

Submitted By:

---

Elizabeth Henderson  
Business Manager

---

Jesse Glines  
Board President

Approximate cost of this publication is \$115.00.