

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JULY 11, 2022, AT 9:35 AM. AT THE HARDING COUNTY SCHOOL MUSIC ROOM.

Members Present: Jesse Glines, Carmen Gilbert (phone), Randy Routier, Laura Johnson, and Billy Clanton.  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer.

Visitors Present: Sam Olson, Lane Stirling, Kathy Glines, Kacie Turbiville.

President Glines called the meeting to order at 9:30 am.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

**22-190 Consent Agenda.** Motion by Johnson, second by Routier to approve the consent agenda as follows:

- Approve Agenda
- Approve minutes of June 14, 2022, Regular Meeting.
- Approve Financial Report.

Motion Carried.

JUNE PAYROLL AND BENEFITS

General	118,091.87
Superintendent & Secretary	14,104.89
Principals and Secretary	12,907.72
Business Manager	8,172.34
Custodians	15,940.50
X-Cur	852.39
Bus Driver	4,868.48
Special Education	25,489.41
Food Service	5,677.75

**22-191 Approve FY 2022 Bills.** Motion by Gilbert, second by Routier to approve the June 30, 2022, bills.  
Motion carried.

**GENERAL FUND**

ABM	COPY OVERAGES	1686.07
H&L SUPERVALU	SUPPLIES	10.65
IMPREST/WEX BANK	FUEL	366.02
IMPREST/TRACI ROUTIER	MILEAGE	17.22
IMPRST/AT&T	PHONE SERVICE	105.77
IMPREST/LEMMON SCHOOL	TRACK FEES	327.10
IMPREST/PIONEER BANK	STATE GOLF PER DIEM	135.00
IMPREST/HC SCHOOL	REG BBB & GBB LOSSES	417.98
IMPREST/HEALTH EQUITY	MONTHLY FEE	17.40
OLSON PROPANE	SUMMER FILL	4,724.72
PORTAPHONE	FOOTBALL SUPPLIES	1,875.00
RED ROCK SPORTING	SUPPLIES	150.70

	<b>TOTAL GENERAL FUND</b>	<b>9,833.63</b>
<b>GRANTS</b>		
SHI	MICROSOFT SURFACES - E3	12,810.00
	<b>TOTAL GRANTS</b>	<b>12,810.00</b>
<b>CAPITAL OUTLAY</b>		
ABM	COPIER LEASE	1,517.71
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,517.71</b>
<b>SPECIAL EDUCATION</b>		
NWAS	SPRING ASSESSMENT	14,397.00
	<b>TOTAL SPECIAL EDUCATION</b>	<b>14,397.00</b>
<b>FOOD SERVICE</b>		
HCEA	REFUND INCORRECT PAYMENT	107.25
	<b>TOTAL FOOD SERVICE</b>	<b>107.25</b>
	<b>TOTAL EXPENDITURES</b>	<b>38,665.59</b>

**22-192 Grazing Bid.** Glines read two bids received for the school land grazing.

Bid 1 – Dustin Vining, \$17/acre - \$1054/yr  
 Fencing costs - \$264.95  
 Total bid less fencing costs - \$2897

Bid 2 – Lane Stirling, \$30.50/acre, \$1891/yr  
 Fencing costs - \$1500  
 Total bid less fencing costs - \$4173

Motion by Routier, second by Johnson to accept Lane Stirling’s grazing bid for the rest of the current year through the summer of 2025. Motion carried.

**22-193 Approve Handbooks.** Motion by Johnson, second by Gilbert to approve the second reading of the 2021-2022 Coaches, Student Athlete, Elementary, and Middle School/High School Handbooks. Motion carried.

**22-194 Resignation.** President Glines read a letter of resignation from Wally Stephens as assistant track coach. Wall coached track for 38 years. Motion by Johnson, second by Routier to accept Mr. Stephens resignation with thanks from the board for his many years of service. Motion carried.

**22- 195 Supplement the Budget.** Motion by Routier, second by Johnson to approve resolution 22-005: Let it be resolved that the school board of the Harding County School District, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following additional supplemental budget in total:

Means of Finance	General Fund	
10-4191-028	ESSER 3, part B Grant	\$9,751
10 4191-027	ESSER 3, part A Grant	\$12,810
	Total Appropriations	\$22561
Appropriations	General Fund	
10-1111-028-319	E3B Contract Service	\$4,800
10-1111-028-411	E3B Supplies	\$259
10-1121-028-319	E3B Contract Service	\$2200
10 1131-028-319	E3B Contract Service	\$2200

10-1131-028-411	E3B Supplies	\$292
10-1131 027-479	E3A Equipment	\$12810

Motion carried.

Open Forum - None

President Glines declared the 2021-2022 school board adjourned at 9:54am.

**23-001 Organization of New School Board.** Business Manager Henderson gave the Oath of Office to Randy Routier and Billy Clanton.

Election of Officers: Gilbert nominated Glines for President and Meyer for Vice President. Having no other nominations, Glines was declared president and Meyer was declared the Vice President.

**23-002 Call to Order.** President Glines called the meeting to order at 9:57am

**23-003 Consent Agenda.** Motion by Routier, second by Clanton to approve the consent agenda:

- a. Designate Business Manager, Elizabeth Henderson, as Custodian of Accounts.
- b. Designate Pioneer Bank and Trust as official depository.
- c. Designate Nation Center News as official Legal Newspaper.
- d. Designate Superintendent Josh Page as the authorized representative for all state and federal programs.
- e. Designate Sam Kerr as the Legal Counsel.
- f. Set the second Wednesday of each month at 5:30 p.m. as the date and time for the regular school board meetings.
- g. Authorize the Superintendent to close school in case of inclement weather or other emergencies.
- h. Set school board compensation at none.
- i. Adopt the policies of the FY 2021-2022 School Board.
- j. Establish rates and salaries for the 2022-23 School year:
  1. Para Professionals that are half-time or more are eligible to receive fringe benefits the same as full-time staff members.
  2. Substitute teacher salary at \$100.00 per day for subs. If a sub works for a month, for a long-term absence, the daily rate may be contracted up to \$125 per day. No mileage will be paid for any substitutes.
  3. Elementary student room and board at \$150 per month for maximum of 9 months for the first child and \$75 per month for each additional child to a maximum of \$300 per month. This compensation is in effect when the family moves to Buffalo and the total cost of the room and board is less than or equal to the cost of mileage if a bus is not provided.
  4. Mileage rate for staff is 42 cents per mile, meals at state rate and room allowance at actual cost. Meals will only be paid for overnight trips.
  5. Scorekeepers and timer salary at \$10 per game for basketball, volleyball, wrestling and football.
  6. Admission charges for school activities - \$5 for adults and \$2 for students. Free admission to staff & their spouses, workers, Senior Citizens and peace officers in uniform. Activity tickets - \$30 for adults, \$15 for students and \$50 for couples.
  7. District will pay for Activity Bus Driver physical.

- 8. Rural Teacher Stipends \$1800 per year.
- 9. Custodial sub pay at \$15.00 per hour.
- 10. Bus driving salaries at: \$17 per hour. Meals and lodging will be paid when it is an overnight trip. On overnight trips, salary will not be paid from 8:00 PM to 8:00 AM unless it involves driving time. Minimum pay per trip shall be \$50.
- k. Authorize Business Manager to publish salaries and ESSA notices.
- l. Authorize the Superintendent to act in absence of business manager.
- m. Appoint Kevin Watson as LEA asbestos coordinator.

Motion carried.

**22-004 Designate Propane Provider.** Propane Bids for the 2022-23 school year were received and opened. Bids received:

Olson Propane: July 11 through September 1, 2022 - \$1.64/gal  
 September 2, 2022 – June 30, 2023 -\$1.64/gal

Propoint: July 1, 2022 – June 30, 2023 -\$1.795/gal

Motion by Gilbert, second by Clanton to accept the Olson Propane bid for the 2022-23 school year.  
 Motion carried.

**23-005 Approve Bills.** Motion by Clanton, second by Routier to approve bills for payment. Motion carried.

**GENERAL FUND**

ASBSD	FEES	1,008.18
BUFFALO HARDWARE	SUPPLIES	1,053.12
BUFFALO RANCH SUPPLY	SUPPLIES	304.49
CARDMEMBER SERVICES	SUPPLIES	2,507.49
CENEX FLEETCARD	FUEL	148.36
CNA SURETY	BOND	175.00
CONSOLIDATED	TELEPHONE	117.83
GOLDENWEST	CONTRACT SERVICE	8,472.00
GRAND ELECTRIC	JUNE ELECTRIC	5,165.36
HEALTH EQUITY	MONTHLY FEE	15.40
HUB INTERNATIONAL	PROPERTY INS	66,910.00
MDU	UTILITIES	128.27
MEMBEAN	SUPPLIES	544.00
NASSP	STU CO/NHS DUES	480.00
NCN	PUBLISHING/ADVERTISING	502.48
OLSON FUELS	FUEL	675.63
RAS	WORK COMP	21,143.20
S&T CUSTOM PLUMBING	CONTRACT SERVICE	320.00
SASD	DUES	572.00
SCHOOL DATEBOOKS	SUPPLIES	288.52
SD TEACHER PLACEMENT	DUES	435.00
SHI	SUPPLIES	2,094.34
TMS	CONTRACT SERVICE	85.00
TOWN OF BUFFALO	UTILITIES	345.01
TOWN OF CAMP CROOK	UTILITIES	170.70
WEX	FUEL	324.90

WRCTC	JUNE TELEPHONE	604.69
	<b>TOTAL GENERAL FUND</b>	<b>114,590.97</b>
<b>GRANTS</b>		
TIE	DUES - TITLE 1	1,000.00
	<b>TOTAL GRANTS</b>	<b>1,000.00</b>
<b>CAPTIAL OUTLAY</b>		
BSN	FOOTBALL UNIFORMS	8,224.13
CENTRAL DISTRIBUTION	IMPROVEMENT OF SITES	5,079.35
SUI	ACCT SOFTWARE	10,240.00
WRCTC	JUNE TELEPHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>23,810.61</b>
<b>SPED</b>		
CRISTY DAVIS	SUMMER SPEECH	930.00
RAS	WORK COMP	3,964.35
	<b>TOTAL SPED</b>	<b>4,894.35</b>
<b>FOOD SERVICE</b>		
RAS	WORK COMP	1,321.45
	<b>TOTAL FOOD SERVICE</b>	<b>1,321.45</b>
	<b>TOTAL EXPENDITURES</b>	<b>145,617.38</b>

**22-006 Appoint ASBSD Delegates.** Carmen Gilbert was appointed the ASBSD delegate with Will Meyer as the alternate. The Joint Convention will be held in Sioux Falls August 4-5.

**22-007 NWAS Representative.** Randy Routier was appointed to be the NWAS delegate for the 2022-2023 school year with Will Meyer as the alternate.

**23-008 Offer/Approve Contracts.** Motion by Routier, second by Clanton to approve the following contracts and volunteer coaches:

- Kelsie McPherson, Elementary
- CJ Wilson, RTI/SPED
- Kelly Messmer, Driver's Ed
- Dana Wammen, ½ time counselor
- Gene Odell, ½ time counselor
- Tammy Bruha – Head Volleyball
- Karli Holmes – Asst. Volleyball
- Holly Costello - Head Cross Country
- Jay Wammen – Head Football, Head Boys Basketball
- Waylon Sabo – Asst. Football, Asst. Boys Basketball
- Brady Harkless – JH Football
- Kaycee Moody – Head Girls Basketball
- Lynnette Stugelmeyer – Asst. Girls Basketball
- Jeana Tausan – JH Girls Basketball, Head Golf
- Wayne Johnson – JH Boys Basketball
- Casey Olson – Head Wrestling
- Brandon Padden – Asst Wrestling
- Cher Messmer – Head Track
- Maddie Feist – Asst Track
- Lynnette Stugelmeyer & Marisa Hett – Volleyball Volunteer Coaches
- Jesse Glines & Ray Ginsbach – Football Volunteer Coaches

Harley Mollman – JH Football and JH Boys Basketball Volunteer  
Michelle Padden – JH Girls Basketball Volunteer  
David Wickstrom, BJ Padden, Ryne Baier, Taz Olson, and Trig Olson – Wrestling Volunteers

Motion carried.

**23-009 Executive Session.** Motion by Clanton, second by Routier to enter into executive session at 10:09 am in accordance with SDCL 1-25-2(2) for a student matter. Motion carried. The board was declared out of executive session at 10:17am.

**23-010 Open Enrollment.** Motion by Routier, second by Clanton to deny open enrollment request from Family A for the 2022-23 school year due to SDCL 13-36-7 & 13-27-3. Motion carried.

**23-011 NWAS Report.** The NWAS report was discussed. The budget was reviewed and the new year was started. There was some hail damage to coop vehicles that is being addressed.

President Glines excused himself from the meeting at 10:30.

**23-012 Business Manager.** Henderson gave the Business Manager report.

**23-013 K-12 Principal Report.** Principal Messmer gave the Principal/AD report. Football practice starts on August 4<sup>th</sup> and Volleyball and Cross-Country practices begin on August 11<sup>th</sup>. Thank you to the Harding County Hospital Association for paying for the concussion testing again this year.

Motion by Routier, second by Clanton to advertise for the open JH Volleyball and Asst Track positions. Motion carried.

**23-014 Superintendent Report.** Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The school is looking excellent. Mr. Page is working with Trent Turbiville on setting up a plan for Beef to Schools. Supt. Page also discussed the need to update the door access units and locks. The current system is showing its age and it is hard to find replacement parts. He did reach out to a few companies for quotes and requested the board's input. The board was agreeable to this and requested Supt. Page bring more information back to the next meeting.

Board member Routier declared the meeting adjourned at 10:40 am.

Submitted By:

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Elizabeth Henderson  
Business Manager  
Approximate cost of this publication is \$115.00.

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Jesse Glines  
Board President