

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JULY 12, 2023, AT 5:30 PM. AT THE HARDING COUNTY SCHOOL MUSIC ROOM.

Members Present: Carmen Gilbert, Randy Routier, Taz Olson, Billy Clanton, Will Meyer (phone).  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer.

Visitors Present: Traci Routier, David Wickstrom, John & Elizabeth Wilcox, BJ Padden, Sam Olson, Jim Pickett, Tonja Montgomery Hansen, Stephanie Smith, Danette Rolph, Spring Padden, AmyMae Martin, Kaycee Moody, Jared Lei, Yvonne Yoder, Brent Elmore, Laurie Elmore, Laura Johnson, Kim Bail.

Board Member Gilbert called the meeting to order at 5:30 pm.  
Pledge of Allegiance was said.

Business Manager Henderson gave Oath of Office to Taz Olson.

Unless otherwise noted, all Board action was by unanimous decision.

**23-187 Consent Agenda.**

Motion by Clanton, second by Olson to add Resignation to agenda and approve. Motion carried.

Motion by Clanton, second by Routier to approve the minutes of the June 15<sup>th</sup>, 2023, Regular Meeting at the June 13, 2023, Special Meeting. Motion carried.

Motion by Routier, second by Clanton to approve the financial report. Motion carried.

Motion Carried.

**JUNE PAYROLL AND BENEFITS**

General	126,158.77
Superintendent & Secretary	14,759.32
Principals and Secretary	13,367.31
Business Manager	8,907.36
Custodians	18,769.79
X-Cur	871.27
Bus Driver	2,249.54
Special Education	25,122.41
Food Service	5,974.87

**23-188 Camp Crook School.** Discussion was held about Camp Crook School. Superintendent Page shared that two interviews had taken place with a possible third candidate later in the week, though one did not have a SD Teaching Certificate and the other did not have classroom experience. Supt Page indicated he would like the Board’s direction on how to proceed. The SD Department of Education shared through discussion that this is a Board decision, and the options available were to suspend operation for the year, close the school, or hire a teacher. The board listened to testimony from the parents and audience in attendance.

Motion by Clanton, second by Routier to suspend operation of the Camp Crook School for the 2023-2024 school year. Routier – Aye, Olson – Aye, Gilbert – Nay, Clanton – Aye, Meyer – Aye. Motion carried.

**23-189 Executive Session.** Motion by Clanton, second by Olson to enter into executive session pursuant to SDCL 1-25-2(1) for personnel at 6:35pm. The board was declared out of executive session at 6:57pm.

**23-190 Approve FY 2023 Bills.** Motion by Clanton, second by Olson to approve the June 30, 2023 bills. Motion carried.

**GENERAL FUND**

ABM	COPY OVERAGES	2,553.02
AMAZON	CUSTODIAL/BUS SUPPLIES	854.81
BAIL, KIMBERLY	23 PARENT MILEAGE	3,798.48
BJ'S INSTRUMENT REPAIR	CONTRACT SERVICE	960.00
BUFFALO HARDWARE	SUPPLIES	511.70
CARDMEMBER SERVICES	SUPPLIES / TRAVEL	4,383.19
CENEX FLEETCARD	FUEL	108.38
CENTRAL DISTRIBUTION	CUST SUPPLIES	1,465.98
CONSOLIDATED	UTILITIES	108.14
GRAND ELECTRIC	UTILITIES	5,473.71
HL SUPERVALU	SUPPLIES	227.76
IMPREST/WEX BANK	FUEL	460.99
IMPREST/PETTY CASH	GOLF FEES	50.00
LODGE AT DEADWOOD	TRAVEL	298.00
MEYER, JENNIFER	23 PARENT MILEAGE	2,790.72
MDU	UTILITIES	142.27
NCN	PUBLISHING/ADVERTISING	291.79
OLSON FUELS	FUEL	131.21
OLSON PROPANE	SUMMER FILL	5,168.46
OLSON SHOP	VEHICLE MTNCE	187.79
RED ROCK SPORTING GOODS	TRACK SUPPLIES	131.10
ROCKING TREE LANDSCAPING	REPAIRS & MTNCE	203.77
SMITH, TRAVIS	23 PARENT MILEAGE	1,387.20
STERLING COMPUTERS	LAPTOP REPAIRS	165.00
TOWN OF BUFFALO	UTILITIES	412.48
WEX BANK	FUEL	24.00
WRCTC	JUNE TELEPHONE	596.61
WILLIAMS, BARB	23 PARENT MILEAGE	543.66
	<b>TOTAL GENERAL FUND</b>	<b>33,430.22</b>

**CAPITAL OUTLAY**

ABM	COPIER LEASE	1,584.47
BUFFALO HARDWARE	LAWNMOWER/EQUIP	2,636.42
CARMEMBER SERVICES	SOFTWARE	2,495.00
CENTRAL DISTRIBUTION	BUILDING MTNCE	8,662.26
WRCTC	JUNE TELEPHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>15,645.28</b>

**SPECIAL EDUCATION**

BUILDING BLOCKS THERAPY	SUMMER OT SERVICES	75.00
CRISTY DAVIS	SUMMER SPEECH	570.00
CARDMEMBER SERVICES	INSTRUCTIONAL SOFTWARE	599.99
LYNN JACKSON	ATTORNEY SERVICES - SPED	1,075.00
NWAS	ADMIN / SPEECH	25,634.00
PRAIRIE PERFORMANCE PT	PT SERVICES	936.00

	<b>TOTAL SPECIAL EDUCATION</b>	<b>28,889.99</b>
<b>FOOD SERVICE</b>		
CARDMEMBER SERVICES	SERVSAFE CLASS	175.00
H&L SUPERVALU	SUPPLIES	14.89
	<b>TOTAL FOOD SERVICE</b>	<b>189.89</b>
	<b>TOTAL EXPENDITURES</b>	<b>78,155.38</b>

**23-191 Supplement Food Service Fund.** Business Manager Henderson shared that the food service fund was in the negative. This is due to high food costs and fewer students eating than when free meals were served the last several years. She requested a transfer from the general fund to the food service. Motion by Routier, second by Olson to transfer \$12,000 from the General Fund to the Food Service Fund. Motion carried.

The board thanked Carmen Gilbert for her years of service as a member of the Harding County School Board.

Board member Gilbert declared the 2022-2023 school board adjourned at 7:10pm.

**24-001 Organization of New School Board.** Business Manager Henderson gave the Oath of Office to Tawni Cordell.

Election of Officers: Routier nominated Meyer for President, second by Clanton. Motion carried. Routier nominated Clanton for Vice President, second by Olson, motion carried.

**23-002 Call to Order.** Vice President Clanton called the meeting to order at 7:15pm

**OPEN FORUM:**

Laura Johnson thanked the board and administration for the work they do for the students and patrons of the district.

Tonja Montgomery Hansen shared the results of the National History Day trip to Washington DC. Sylvia Turbiville & Sloan Thompson were awarded the top Junior South Dakota Exhibit – “Outstanding Exhibit” in the Junior Division . Adeline Lyons, Emerson Lyons, Blaise Lei, & Brody Williams were each awarded the Library of Congress award for “Excellence in Research”.

**23-003 Consent Agenda.** Motion by Routier, second by Olson to approve the consent agenda:

- a. Designate Business Manager, Elizabeth Henderson, as Custodian of Accounts.
- b. Designate Pioneer Bank and Trust as official depository.
- c. Designate Nation Center News as official Legal Newspaper.
- d. Designate Superintendent Josh Page as the authorized representative for all state and federal programs.
- e. Designate Sam Kerr as the Legal Counsel.
- f. Set the second Wednesday of each month at 5:30 p.m. as the date and time for the regular school board meetings.
- g. Authorize the Superintendent to close school in case of inclement weather or other emergencies.
- h. Set school board compensation at none.
- i. Adopt the policies of the FY 2022-2023 School Board.
- j. Establish rates and salaries for the 2023-24 School year:
  1. Paraprofessionals that are half-time or more are eligible to receive fringe benefits, the same as full-time staff members.

2. Substitute teacher salary at \$110.00 per day for subs. If a sub works for a month, for a long-term absence, the daily rate may be contracted up to \$125 per day. No mileage will be paid for any substitutes.
  3. Elementary student room and board at \$150 per month for maximum of 9 months for the first child and \$75 per month for each additional child to a maximum of \$300 per month. This compensation is in effect when the family moves to Buffalo and the total cost of the room and board is less than or equal to the cost of mileage if a bus is not provided.
  4. Mileage rate for staff is 51 cents per mile, meals at state rate and room allowance at actual cost. Meals will only be paid for overnight trips.
  5. Scorekeepers and timer salary at \$10 per game for basketball, volleyball, wrestling and football.
  6. Admission charges for school activities - \$5 for adults and \$2 for students. Free admission to staff & their spouses, workers, Senior Citizens and peace officers in uniform. Activity tickets - \$30 for adults, \$15 for students and \$50 for couples.
  7. District will pay for Activity Bus Driver physical.
  8. Rural Teacher Stipends \$1800 per year.
  9. Custodial sub pay at \$15.00 per hour.
  10. Activities Bus driving salaries at: \$17 per hour. Meals and lodging will be paid when it is an overnight trip. On overnight trips, salary will not be paid from 8:00 PM to 8:00 AM unless it involves driving time. Minimum pay per trip shall be \$50.
- k. Authorize Business Manager to publish salaries and ESSA notices.
  - l. Authorize the Superintendent to act in absence of business manager.
  - m. Appoint Heath Page as LEA asbestos coordinator.

Motion carried.

**22-004 Designate Propane Provider.** Propane Bids for the 2023-24 school year were received and opened. One bid was received:

Olson Propane: July 12 through September 1, 2023 - \$1.29/gal  
 September 2, 2023 – June 30, 2024 - \$1.29/gal

Motion by Olson, second by Cordell to accept the Olson Propane bid for the 2023-24 school year. Motion carried.

**23-005 Approve Bills.** Motion by Cordell, second by Olson to approve bills for payment. Motion carried.

**GENERAL FUND**

AMAZON	FY 24 SUPPLIES	2,006.33
ASBSD	FEES	1,041.61
BRUHA, TAMMY	REIMBURSE DUES	160.88
CNA SURETY	BOND	175.00
GOLDENWEST	CONTRACT SERVICE	8,832.00
HUB INTERNATIONAL	PROPERTY INS	70,310.00
NASSP	STU CO/NHS DUES	480.00
RAS	WORK COMP	14,291.25
SASD	DUES	593.00
SCHOOL DATEBOOKS	SUPPLIES	296.39
SDSTE	DUES	30.00
SHI	MICROSOFT LICENSES	2,307.84
TMS	CONTRACT SERVICE	75.25

TOWN OF CAMP CROOK	UTILITIES	177.60
	<b>TOTAL GENERAL FUND</b>	<b>100,777.15</b>
<b>GRANTS</b>		
APPLE INC	IPADS - SRSA	5,880.00
ESPAK	SUBSCRIPTION	3,940.00
MEMBEAN	SUBSCRIPTION	563.00
TIE	DUES - TITLE 1	1,000.00
	<b>TOTAL GRANTS</b>	<b>11,383.00</b>
<b>CAPTIAL OUTLAY</b>		
AMAZON		123.54
CENTRAL DISTRIBUTION	BUILDING MTNCE	5,570.90
HAUFF	FB / VB JERSEYS	3,162.50
HORIZON FINANCIAL BANK	BUS LEASE PAYMENT	34,819.44
KLOG	DESKS	9,663.75
RIDDELL	HELMET RECONDITIONING	2,351.78
STATE OF SOUTH DAKOTA	LED LIGHTS PAYMENT	11,220.40
SUI	ACCT SOFTWARE	10,490.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>77,402.31</b>
<b>SPED</b>		
RAS	WORK COMP	3,811.00
	<b>TOTAL SPED</b>	<b>3,811.00</b>
<b>FOOD SERVICE</b>		
RAS	WORK COMP	952.75
	<b>TOTAL FOOD SERVICE</b>	<b>952.75</b>
	<b>TOTAL EXPENDITURES</b>	<b>194,326.21</b>

**22-006 Appoint ASBSD Delegates.** Motion by Routier, second by Olson to appoint Tawni Cordell as the ASBSD delegate with Randy Routier as the alternate. Motion carried. The Joint Convention will be held in Sioux Falls August 3-4.

**22-007 Nwas Representative.** Randy Routier was appointed to be the Nwas delegate for the 2023-2024 school year with Taz Olson as the alternate.

**23-008 Offer/Approve Contracts.** Motion by Routier, second by Cordell to approve the following contracts and volunteer coaches:

- Karli Holmes – Asst. Volleyball
- Kirbi Brengle – JH Volleyball
- Waylon Sabo – Asst. Football, Asst. Boys Basketball
- Brady Harkless – JH Football
- Jeana Tausan – JH Girls Basketball
- Wayne Johnson – JH Boys Basketball
- Brandon Padden – Asst Wrestling, Asst Track
- Maddie Feist – Asst Track
- Lynnette Stugelmeyer & Marisa Hett – Volleyball Volunteer Coaches
- Ray Ginsbach – Football Volunteer Coaches
- Michelle Padden – JH Girls Basketball Volunteer
- David Wickstrom, BJ Padden, Taz Olson, – Wrestling Volunteers

Motion carried.

**23-009 SDHSAA Ballot.** A run-off election was held for the SDHSAA board. Principal Messmer made recommendations for votes. Motion by Olson, second by Routier to vote for Adam Shaw and Krista Inman for the two open positions. Motion carried.

**23-009a Resignation.** Vice President Clanton read a letter from Cara Lei resigning from her position at the Ludlow school. Motion by Routier, second by Olson to accept Cara Lei's resignation with thanks for her time with the district. Motion carried. Superintendent Page will advertise the open position.

**23-010 Change of Attendance Center.** None at this time.

**24-011 Open Enrollment.** Motion by Routier, second by Meyer to approve open enrollment for students A & B. Motion carried.

**24-012 NWAS Report.** The NWAS report was discussed. The budget was reviewed, and the new year started. There have been no applications for the three open teaching positions.

**24-013 Business Manager.** Henderson gave the Business Manager report. Casey Peterson will be conducting the audit the first week of August.

**24-014 K-12 Principal Report.** Principal Messmer gave the Principal/AD report. Football practice starts on August 3<sup>rd</sup> and Volleyball and Cross-Country practices begin on August 10<sup>th</sup>. Thank you to the Harding County Hospital Association for paying for the concussion testing again this year and the Monument Health Clinic in Buffalo and Southwest Healthcare in Bowman for providing physicals for our student athletes. Principal Messmer shared that Bison School District does not have enough junior high football players for a team and would like to join our junior high team. Principal Messmer asked that the board consider the situation for the August meeting.

The board congratulated Mr. Messmer on being chosen as the South Dakota Region V Principal of the Year.

**23-015 Superintendent Report.** Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The school looks excellent. Supt Page will be attending the ASBSD Joint Convention in Sioux Falls. He will be reviewing the five-year capital outlay plan and will bring it to the August meeting for review with the board.

Vice President Clanton declared the meeting adjourned at 7:50 pm.

Submitted By:

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Elizabeth Henderson  
Business Manager  
The approximate cost of this publication is \$115.00.

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William Clanton  
Board Vice President