

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD JULY 12, 2023, AT 5:30 PM. AT THE HARDING COUNTY SCHOOL MUSIC ROOM.

Members Present: Randy Routier, Taz Olson, Billy Clanton, Tawni Cordell. Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer.

Visitors Present: Traci Routier, Sam Olson, Chris Long

Vice President Clanton called the meeting to order at 4:00 pm.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

24-214 Consent Agenda.

Motion by Olson, second by Routier approve the agenda with the addition of SDHSSA Runoff Election, Approve the minutes of the June 12, 2024 Regular Meeting and approve the financial report. Motion carried.

24-215 Approve Contracts. Motion by Cordell, second by Routier to approve the following contracts:

- Jay Wammen – Head Football, Head Girls Basketball
- Waylon Sabo – Asst Football, Head Boys Basketball
- Tammy Bruha – Head Volleyball
- Lynnette Stugelmeyer – Asst Volleyball
- Kirbi Brengle – JH Volleyball
- Ray Ginsbach – Asst Girls Basketball
- Jeana Tausan – JH Girls Basketball, Head Golf
- Jaren Beckman – Asst Boys Basketball
- Wayne Johnson – JH Boys Basketball
- Casey Olson – Head Wrestling
- Brandon Padden – Asst Wrestling, Asst Track
- Chereste Messmer – Head Track
- Holly Costello – Head Cross Country
- Kelly Messmer – Athletic Director
- Elizabeth Henderson – Business Manager, 2-years

Motion carried.

JUNE PAYROLL AND BENEFITS

General	103,073.29
Superintendent & Secretary	15,183.94
Principals and Secretary	14,086.78
Business Manager	9,545.80
Custodians	19,130.15
X-Cur	880.78
Bus Driver	3,993.77
Special Education	28,090.53
Food Service	6,619.10

24-216 Ludlow / Camp Crook School. An offer from the Town of Camp Crook was presented to the board for the purchase of the Camp Crook School building for \$40,000. Motion by Cordell, second by Olson to accept the offer of \$40,000 and to sell the Camp Crook School building to the Town of Camp Crook. Roll call vote: Routier – Yea, Cordell – Yea, Olson – Yea, Clanton – Yea. Motion carried.

The Ludlow School was reviewed. Brosz Engineering has all of the information for the easement and replatting. The next step is to take it to Planning and Zoning. Henderson will work on wording for the sealed bids.

24-216B SDHSAA Runoff Election. Motion by Routier, second by Olson to vote for Mark Naugle for the West River At-Large position in the SDHSAA Run-off election. Motion carried.

24-217 Supplement Food Service Fund. Business Manager Henderson shared that the food service fund was in the negative. This is due to high food costs and fewer students eating than when free meals were served the last several years. She recommended a transfer from the general fund to the food service. Motion by Routier, second by Olson to transfer \$30,000 from the General Fund to the Food Service Fund. Motion carried.

Discussion was held about the remaining lunch bills. The board directed Henderson to publish the outstanding lunch bills at the time of the minutes being printed. Additional notices have been sent.

Tailynn Adolph	\$230.25
Jennifer Dingfelder	\$504.75
Ashley Weisinger	\$99.75
Steve Nation	\$177.75

24-218 Supplement the Budget. Henderson reviewed a supplemental budget with the board. Motion by Routier, second by Cordell to approve the following supplemental budget. Motion carried.

General Fund Means of Finance

10-1110, General Ad Valorem, \$10,000
10-1510, Interest, \$4,500
10-5110-001, CO Transfer, \$21,500
Total General Fund, \$36,000

General Fund Expenditures

10-2121, Counselor, \$7,000
10-2315, School Attorney, \$10,000
10-6202, GBB Officials/Travel, \$9,000
10-6905, National History Day, \$10,000
Total General Fund, \$36,000

Capital Outlay Means of Finance

21-1990, Local Donations, \$151,230
Total Capital Outlay, \$151,230

Capital Outlay Expenditures,

21-6100, Football Field Bleachers, \$151,230
Total Capital Outlay, \$151,230

Special Education Means of Finance

22-1110, Ad Valorem Taxes, \$11,000
22-1510, Interest, \$6,000
Total Special Education, \$17,000

Special Education Expenditures,
22-1221 – SPED Certified, \$17,000
Total Special Education, \$17,000

Food Service Means of Finance
51-4810-024, Supply Chain Assistance, \$8,507.41
51-1610 – Student Meals, \$4,300
Total Food Service, \$12,807.41

Food Service Expenditures
51-2561, Food, \$12,807.41
Total Food Service, \$12807.41

OPEN FORUM: None.

Vice President Clanton declared the 2023-2024 school board adjourned at 4:30pm.

25-001 Organization of New School Board. Business Manager Henderson gave the Oath of Office to Clint Doll and Taz Olson.

Election of Officers: Cordell nominated Clanton for President and Routier nominated Olson for Vice President. Seeing no other nominations, Clanton was appointed President and Olson was appointed Vice President.

25-002 Call to Order. President Clanton called the meeting to order at 4:35pm

25-003 Consent Agenda. Motion by Doll, second by Routier to approve the consent agenda:

- a. Designate Business Manager, Elizabeth Henderson, as Custodian of Accounts.
- b. Designate Pioneer Bank and Trust as official depository.
- c. Designate Nation Center News as official Legal Newspaper.
- d. Designate Superintendent Josh Page as the authorized representative for all state and federal programs.
- e. Designate Sam Kerr as the Legal Counsel.
- f. Set the second Wednesday of each month at 5:30 p.m. as the date and time for the regular school board meetings.
- g. Authorize the Superintendent to close school in case of inclement weather or other emergencies.
- h. Set school board compensation at none.
- i. Adopt the policies of the FY 2023-2024 School Board.
- j. Establish rates and salaries for the 2024-2025 School year:
 1. Paraprofessionals that are half-time or more are eligible to receive fringe benefits, the same as full-time staff members.
 2. Substitute teacher salary at \$110.00 per day for subs. If a sub works for a month, for a long-term absence, the daily rate may be contracted up to \$125 per day. No mileage will be paid for any substitutes.

3. Elementary student room and board at \$150 per month for maximum of 9 months for the first child and \$75 per month for each additional child to a maximum of \$300 per month. This compensation is in effect when the family moves to Buffalo and the total cost of the room and board is less than or equal to the cost of mileage if a bus is not provided.
 4. Mileage rate for staff is 66 cents per mile, meals at state rate and room allowance at actual cost. Meals will only be paid for overnight trips.
 5. Scorekeepers and timer salary at \$10 per game for basketball, volleyball, wrestling and football.
 6. Admission charges for school activities - \$5 for adults and \$2 for students. Free admission to staff & their spouses, workers, Senior Citizens and peace officers in uniform. Activity tickets - \$30 for adults, \$15 for students and \$50 for couples.
 7. District will pay for Activity Bus Driver physical.
 8. Rural Teacher Stipends \$1800 per year.
 9. Custodial sub pay at \$15.00 per hour.
 10. Activities Bus driving salaries at: \$17 per hour. Meals and lodging will be paid when it is an overnight trip. On overnight trips, salary will not be paid from 8:00 PM to 8:00 AM unless it involves driving time. Minimum pay per trip shall be \$50.
- k. Authorize Business Manager to publish salaries and ESSA notices.
 - l. Authorize the Superintendent to act in absence of business manager.
 - m. Appoint Heath Page as LEA asbestos coordinator.

Motion carried.

25-004 Designate Propane Provider. Propane Bids for the 2024-2025 school year were received and opened. One bid was received:

Olson Propane: July 11, 2024 through June 30, 2025 -\$1.29/gal

Motion by Olson, second by Cordell to accept the Olson Propane bid for the 2024-2025 school year.
Motion carried.

23-005 Approve Bills. Motion by Cordell, second by Routier to approve bills for payment. Motion carried.

GENERAL FUND

AMAZON	FY 24 SUPPLIES	2,818.16
AMAZON	FY 23 SUPPLIES	1,206.17
ASBSD	FEES	1,064.70
AT&T	PHONE SERVICES	86.73
BAIL, KIMBERLY	2024 PARENT MILEAGE	3,047.76
BUFFALO HARDWARE	SUPPLIES	225.25
CENEX FLEETCARD	FUEL	80.26
CNA SURETY	BOND	175.00
ELAN FINANCIAL (VISA)	SUPPLIES / TRAVEL	10,514.44
GILBERT, TAMI	2024 PARENT MILEAGE	3,855.60
GRAND ELECTRIC	UTILITIES	5,460.36
GOLDENWEST	CONTRACT SERVICE	9,192.00
HC WEED & PEST	CONTRACT SERVICE	371.04
HEALTH EQUITY	FEES	38.65
HUB INTERNATIONAL	2020 TRANSIT VAN	122.00
HUB INTERNATIONAL	PROPERTY INSURANCE	75,514.00
LYNN JACKSON	ATTORNEY FEES	1,766.00

MDU	UTILITIES	93.13
NASSP	STU CO/NHS DUES	480.00
NCN	PUBLISHING/ADVERTISING	296.20
NWAS	DRIVER'S ED MILEAGE	1,556.10
OLSON FUELS	FUEL	123.84
OLSON PROPANE	SUMMER FILL	2,785.24
RAS	WORK COMP	7,839.04
RED ROCK SPORTING GOODS	TRACK AWARDS	147.50
SAFEGAURD	SUPPLIES - CHECKS	377.04
SASD	DUES	645.00
SCHOOL DATEBOOKS	SUPPLIES	331.81
SCHOOL SPECIALTY	SUPPLIES	1,202.01
SDHSAA	RULE BOOKS	360.00
SDSTE	DUES	30.00
SHI	MICROSOFT LICENSES	2,184.30
STAYBRIDGE SUITES	STATE WR / STATE TRACK	5,877.00
TMS	CONTRACT SERVICE	78.50
TOWN OF BUFFALO	UTILITIES	475.17
TOWN OF CAMP CROOK	UTILITIES	184.80
WEX BANK	FUEL	410.20
WOLFFY'S GARAGE	TRAILER TIRES	392.00
WRCTC	PHONE SERVICES	515.92
	TOTAL GENERAL FUND	141,922.92
GRANTS		
APPLE INC	IPADS - SRSA	6,260.00
ESPAK	SUBSCRIPTION	3,940.00
TEACHERY SYNERGY	SUBSCRIPTION	6,625.00
	TOTAL GRANTS	16,825.00
CAPTIAL OUTLAY		
ABM	COPIER LEASE	1,696.70
BSN SPORTS	GBB UNIFORMS	6,396.00
BUFFALO HARDWARE	BLDG MAINTENANCE	1,013.01
HORIZON FINANCIAL BANK	BUS LEASE PAYMENT	34,819.44
HOUGHTON MIFFLIN HARCOURT	ELEMENTARY ELA TEXTBOOKS	58,446.98
HOUGHTON MIFFLIN HARCOURT	MS SCIENCE	10,565.00
RIDDELL	HELMETS REPLACE/RECOND/PADS	6,752.32
STATE OF SOUTH DAKOTA	LED LIGHTS PAYMENT	11,220.40
SUI	ACCT SOFTWARE	10,800.00
WRCTC	PHONE LEASE	267.13
	TOTAL CAPITAL OUTLAY	141,976.98
SPED		
AMAZON	SUPPLIES	549.85
ELAN FINANCIAL (VISA)	SUPPLIES	99.99
HEALTH EQUITY	FEES	3.85
NWAS	SPED ASSESSMENT / SPEECH	6,883.00
RAS	WORK COMP	3,530.56
SMALL TALK SPEECH	SPEECH SERVICES	1,380.00
WAGNER, KYLEE	OT SERVICES	950.00
	TOTAL SPED	13,397.25
FOOD SERVICE		

RAS

WORK COMP
TOTAL FOOD SERVICE
TOTAL EXPENDITURES

598.40
598.40
314,720.55

25-006 Appoint ASBSD Delegates. Motion by Routier, second by Olson to appoint Clint Doll as the ASBSD delegate with Billy Clanton as the alternate. Motion carried. The Joint Convention will be held in Sioux Falls August 8-9.

25-007 NWAS Representative. Randy Routier was appointed to be the NWAS delegate for the 2024-2025 school year with Taz Olson as the alternate.

25-008 First Reading of Elementary & MS/HS Handbooks. First reading was held for the Elementary and Middle School / High School Handbooks. Principal Messmer reviewed proposed changes to the attendance policy. These changes are only proposed and the board can discuss further at the August meeting. Tawni Cordell and Billy Clanton were appointed to the Policy Committee.

25-009 Offer/Approve Contracts. Motion by Routier, second by Olson to approve the following contracts:
Tracey Wendt, High School English
Camden Hett, JH Football
Motion carried.

25-009 NWAS Report. The NWAS report was discussed. An application was received for the electrical unit.

25-013 Business Manager. Henderson gave the Business Manager report. Casey Peterson will be conducting the audit beginning July 30.

25-014 K-12 Principal Report. Principal Messmer gave the Principal/AD report. Football practice starts on August 8th and Volleyball and Cross-Country practices begin on August 15th. Thank you to the Harding County Hospital Association for paying for the concussion testing again this year and the Monument Health Clinic in Buffalo and Southwest Healthcare in Bowman for providing physicals for our student athletes. Congratulations to Sylvia Turbiville and Lainey Crago for placing 3rd at National History Day in Washington, DC.

25-015 Superintendent Report. Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The school looks excellent. Supt Page will be attending the ASBSD Joint Convention in Sioux Falls. The retaining wall at the old gym was discussed. Supt Page had received quotes from Rapid Foundation Repair and Blackburn Basements. He is waiting on quote from Boom Concrete for retaining wall block.

The board would like to thank Will Meyer for his five years of service on the Harding County School Board.

President Clanton declared the meeting adjourned at 4:52 pm.

Submitted By:

Elizabeth Henderson
Business Manager

William Clanton
Board President

The approximate cost of this publication is \$115.00.