

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD AUGUST 14, 2024, AT 5:30 PM. AT THE HARDING COUNTY SCHOOL MUSIC ROOM.

Members Present: Randy Routier, Taz Olson, Billy Clanton, Clint Doll, and Tawni Cordell (phone).  
Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/A D Kelly Messmer.

Visitors Present: Traci Routier, Sofia Turbiville, Suzette Braaten, Ryanna Turbiville, BJ Padden, Jesse Glines.

President Clanton called the meeting to order at 5:30 pm.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

**25-017 Consent Agenda.** Motion by Routier, second by Olson to approve the consent agenda as follows:

Approve Agenda with the addition of Surplus Items and deletion of Executive Session.

Approve the Minutes of the July 10<sup>th</sup> Regular Meeting & Budget Hearing

Approve the Financial Report.

Motion carried.

	<b>GENERAL</b>	<b>CAPITAL OUT.</b>	<b>SPECIAL ED</b>	<b>BOND RED.</b>	<b>FOOD SERV.</b>
<b>Beginning Balance</b>	<b>525,497.64</b>	<b>1,732,938.68</b>	<b>369,922.79</b>	<b>910,008.48</b>	<b>1,377.89</b>
Receipts:					
Local sources	5,118.54	47,171.93	1,981.33	2,890.85	86.22
County sources	786.00				
State sources	76,237.00				
Federal sources					
Accounts Receivable	21,643.00				1,386.95
<b>Total Revenue</b>	<b>103,784.54</b>	<b>47,171.93</b>	<b>1,981.33</b>	<b>2890.85</b>	<b>1,473.17</b>
Disbursements	184,910.24	140,696.84	9,005.16		597.63
Acct Payable	136,812.45	1,280.14	34,162.63		4,458.44
<b>Total Disbursements</b>	<b>321,722.69</b>	<b>141,976.98</b>	<b>43,167.79</b>		<b>5,056.07</b>
<b>Ending Balance</b>	<b>307,559.49</b>	<b>1,638,133.63</b>	<b>328,736.33</b>	<b>912,899.33</b>	<b>(2,205.01)</b>

JULY PAYROLL AND BENEFITS

General	102,063.68
Superintendent & Secretary	16,252.49
Principals and Secretary	14,935.19
Business Manager	8,842.42
Custodians	19,990.79
X-Cur	890.24
Bus Driver	0.00
Special Education	29,770.50
Food Service	4,457.67

25-018 Approve Bills for Payment. Motion by Doll, second by Routier to approve the bills. Motion carried.

**GENERAL FUND**

AMAZON	SUPPLIES	1,902.42
AT&T	PHONE SERVICE	86.73
BSN SPORTS	SUPPLIES	906.13
BUFFALO HARDWARE	SUPPLIES	812.28
ELAN FINANCIAL / VISA	SUPPLIES/FUEL	4,207.25
FOX, KELLY	SPORTS BANNERS	1,340.00
GAME ONE	SUPPLIES	3,313.62
GRAND ELECTRIC	UTILITIES	6,141.78
HAUFF MID AMERICA	VOLLEYBALLS	424.50
HETT, CAMDEN	CONTRACT SERVICE	55.80
HOLIDAY INN EXPRESS	ROOMS	414.88
HUB INTERNATIONAL	PROPERTY INSURANCE	17,053.97
ICARE	SURFACE REPAIRS	1,300.00
IMPREST/ANGELA SMITH	REIMBURSE CUST SUPPLIES	51.90
IMPREST/JEN ANDERS	REIMBURSE HS SUPPLIES	58.13
IMPREST/CPS	DEPOSIT SLIPS	49.87
IMPREST/SD DMV	TITLE/PLATES 2020 TRANSIT	26.70
IMPREST/SDACTE	CTE CONF & DUES	522.00
IMPREST/TAMMY BRUHA	REIMBURSE COACH DUES	83.20
IMPREST/PITNEY BOWES	POSTAGE	350.00
IMPREST/SD DCI	BACKGROUND CHECKS	86.50
IMPREST/HC TREASURER	TITLE TRANSFER - CC SCHOOL	60.00
JANVRIN, JERRY	REIMBURSE DOT	125.00
LYNN JACKSON	ATTORNEY FEES	107.50
MDU	UTILITIES	74.44
NATION CENTER NEWS	PUBLISHING/ADVERTISING	476.31
OLSON FUELS	FUEL	327.98
PAPER 101	SUPPLIES	3,299.59
RAS	WORK COMP ADJ	2,986.00
REGION IV ADMINISTRATORS	DUES AND FEES	270.00
RUNNINGS	SUPPLIES	25.87
SASD	DUES AND FEES	1,353.00
SCHOLASTIC	SUBSCRIPTIONS	658.91
SDUSA	DUES AND FEES	450.00
STERLING COMP	LAPTOP FIX	188.32
TMS	CONTRACT SERVICE	72.00
TOWN OF BUFFALO	UTILITIES	689.87
TOWN OF CAMP CROOK	UTILITIES	61.60
WAMMEN, ERIN	REIMBURSE TRAVEL	145.60
WENDT, TRACEY	REIMBURSE SUPPLIES	301.96
WRCTC	PHONE SERVICE	515.56
	<b>TOTAL GENERAL FUND</b>	<b>51,377.17</b>

**GRANTS**

MEMBEAN	HS SUBSCRIPTION- ESSER 3B	230.00
MYSTERY SCIENCE	ELEM - CONTINENTAL GRANT	2,802.98
NWEA	TESTING SUBSCRIPTION - ESSER 3B	4,712.50
STERLING COMP	MS SURFACES - ESSER 3A	28,381.20

WHITNEE COY	ELEMENTARY ASSEMBLY - REAP	3,500.00
	<b>TOTAL GRANTS</b>	<b>39,626.68</b>
<b>CAPTIAL OUTLAY</b>		
ABM	COPIER LEASE	1,696.70
AMAZON	BASKETBALL HOOPS	566.82
BUFFALO HARDWARE	EQUIPMENT AND BLDG MTNCE	1,584.15
CENTRAL DISTRIBUTION	GYM MAINTENANCE	5,570.90
DAKTRONICS	SCOREBOARD (DONATIONS)	29,870.00
ELAN FINANCIAL / VISA	EQUIPMENT AND BLDG MTNCE	2,646.89
HOUGHTON MIFFLIN HARCOURT	TEXTBOOKS (MS SCI)	4,390.80
HOUGHTON MIFFLIN HARCOURT	TEXTBOOKS (ELEM LA)	4,475.50
SAVVAS	TEXTBOOKS	1,021.31
SCHOOL SPECIALTY	CHAIRS	2,310.05
STERLING COMP	LAPTOPS	8,030.00
WORTHINGTON DIRECT	CHAIRS	1,861.25
WRCTC	PHONE LEASE	267.13
	<b>TOTAL CAPITAL OUTLAY</b>	<b>64,291.50</b>
<b>SPED</b>		
AMAZON	SUPPLIES	138.66
CRISTY DAVIS	SUMMER SPEECH	1,380.00
ELAN FINANCIAL / VISA	TESTING SUPPLIES	735.00
TMS	CONTRACT SERVICES	6.50
KYLEE WAGNER	OT SERVICES	1,187.50
	<b>TOTAL SPED</b>	<b>3,447.66</b>
<b>FOOD SERVICE</b>		
IMPREST/US FOODS	FOOD	6.29
	<b>TOTAL FOOD SERVICE</b>	<b>6.29</b>
	<b>TOTAL EXPENDITURES</b>	<b>158,749.30</b>

**25-019 Second Reading – Elementary & MS/HS Handbooks.** The second reading of the elementary and MS/HS handbooks was held. There was discussion about changes to the truancy/attendance policy from the first reading. The policy now states that extended planned absences need to have a written note or email from the parent to the principal two weeks in advance, discussion between parents and teachers one week in advance and failure to follow these steps will result in the absence being unexcused. Principal Messmer has a letter to send to parents detailing this change. Motion by Olson, second by Doll to approve the second reading of both handbooks for the 2024-25 school year. Motion carried.

**25-020 Conflict of Interest.** Motion by Olson, second by Doll to reauthorize the conflict-of-interest waiver pursuant to SDCL 3-23-3 presented by Randy Routier in regard to his wife, Traci Routier, working for the district. Motion carried.

**25-021 Ludlow Building Update.** Discussion was held about the Ludlow School Building. Henderson informed the board that the changes to the lot and easements were scheduled to go through County Planning and Zoning on August 15, 2024, and then will have to be approved at the County Commissioners meeting on September 3. Everything looks to be on track to be approved by the September School Board Meeting. The board also discussed whether to have sealed bids or an auction. Henderson will look into further options to see if sealed bids with the option to increase bids would be allowable.

**OPEN FORUM - None**

**25-022A Surplus Items.** Henderson shared a list of surplus technology items with the board. A full list is available at the school office. Motion by Routier, second by Olson to surplus 33 working iPads, 5 non-working iPads, 16 laptops, and 5 J-Touch screens. Motion carried. The working iPads are available for sale through the school business office, as-is with no warranty, first come first served. They are \$25 each with a charging cord (only a few available), and \$20 each without a charging cord.

**25-022B Smarter Balance Test Scores.** Principal Messmer reviewed the 2023-24 Smarter Balanced Test Scores with the board for grades 3-8 & 11. All grade levels were at or above state average.

**25-023 Offer Contracts.** Motion by Olson, second by Routier to offer the following contracts:

- Kami Barrow, Custodian, \$18.00/hr
- Lisa Wendt, Paraprofessional, \$16.00/hr
- Erin Wammen, National Honor Society, \$2,072.00
- Erin Wammen, FFA Advisor, \$4,810.25
- Erin Wammen, Prom Advisor, \$509.00
- Tonja Montgomery Hansen, History Day Advisor, \$1,542.00
- Tonja Montgomery Hansen, Student Council Advisor, \$1,782.00
- Tammy Bruha, Yearbook Advisor, \$4,010.50
- Tammy Bruha, Prom Advisor, \$509.00
- Jewel Lyons, Librarian Stipend, \$5000.00

**25-024 NWS Report.** The NWS report was discussed. They have not found a CAD/CAM teacher but may have an opportunity to utilize a virtual classroom through NW Technical High School. There are still two other open positions.

**25-025 Business Manager.** Henderson gave the Business Manager report. Audit went well and is working on finalizing the annual report and preparing for the start of the school year.

**25-026 K-12 Principal Report.** Principal Messmer gave the Principal/AD report. Football practice has started, and Volleyball and Cross-Country practices begin on August 15<sup>th</sup>. A huge thank you to the custodial staff for all of their hard work all summer long. The buildings and grounds look excellent. We transitioned to a different concussion testing program this year, Sway Medical, and it is going well. We did get the SD Beef Grant again this year for the football post-game meals.

**25-027 Superintendent Report.** Supt. Page gave the Superintendent report. Thank you to the custodians and summer workers for all their hard work. The board discussed the retaining wall at the old gym. Supt. Page is waiting on one more estimate and will put the item on the agenda for September. Supt Page, President Clanton, and Board Member Doll shared items from the SASD/ASBSD convention in Sioux Falls.

President Clanton declared the meeting adjourned at 6:32 pm.

Submitted By:

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Elizabeth Henderson  
Business Manager

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William Clanton  
Board President

The approximate cost of this publication is \$115.00.