

## Who to Contact

Questions with:

- Lunch Accounts / Payments
- Infinite Campus
- Parent Portal

Jeana Tausan  
Administrative Assistant  
605-375-3241  
jeana.tausan@k12.sd.us

Questions with:

- Filling out an application
- Application review
- Lunch accounts/payments

Elizabeth Henderson  
Business Manager  
605-375-3241  
elizabeth.henderson@k12.sd.us

Questions regarding:

- Migrant/homeless/runaway status
- Disagree with application decision

Josh Page  
Superintendent  
605-375-3241  
josh.page@k12.sd.us

Other Benefits

- SNAP/Medicaid/TANF

SD Dept of Social Services  
609 5th Avenue  
Belle Fourche, SD 57717  
605-892-2731  
1-877-390-0093

## Information to Note

### Lunch Menus

Menus are sent out monthly. They are available on our website and Facebook page, Nation Center Newspaper, and on the Parent Portal. Menus are subject to change per availability.

### Allergies

If your child has a documented allergy, please let us know. We will need a signed doctors note for the specific allergy. We will work with you to make the necessary accommodations.

### Lunch Guests

Parents, siblings, or special guests that would like to eat with a student for the day are welcome. Please call the front office and let them know you will attending by 10am on the day of the visit so that we may prepare enough food.

### Lunch Times

Middle School/High School:  
11:44-12:07

Elementary  
12:15–12:45pm



## Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

# Harding County Schools Lunch Program



**2025 - 2026**

Harding County School District  
12474 Tipperary St.  
PO Box 367  
Buffalo, SD 57720  
Phone: 605-375-3241  
Fax: 605-375-3246

Website: [hardingcounty.k12.sd.us](http://hardingcounty.k12.sd.us)

This is your family’s guide to the lunch program at Harding County Schools. If you have any additional questions, please let us know! We are always happy to help.

Prices for 2025 - 2026 School Year

Meals

- Grades K - 5: \$4.00
- Grades 6 - 12: \$4.50
- K-12 Reduced: \$0.40
- Adults: \$5.50

A La Carte Items

- Elementary Guest: \$4.00
- MS/HS Guest: \$4.50
- Adult Guest: \$5.50
- Extra Milk: \$0.50
- Salad Bar: \$2.25
- Adult A La Carte: \$3.75
- Snacks: \$0.50

A la carte items do not qualify under the Free and Reduced Lunch Program. Your account will be charged for these items. Prices are subject to change per USDA guidance. Should prices change, ample notice will be provided.

Lunch Account Policies  
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- Each student has PIN they should memorize.
- Lunch accounts are billed end of the each month. Families are welcomed and encouraged to pay ahead if they choose.
- Statements are emailed on the 1<sup>st</sup> of the month. Account balances can be reviewed through Parent Portal on Infinite Campus, or by contacting the school office, 375-3241. Please contact the school if you are not receiving your statement each month.
- If payment cannot be made, please contact the school to set up a payment plan. We will work with you in any way we can.
- Accounts not paid in full by May 31 will begin collection procedures, starting with a letter to the responsible party. If there is no response, additional notifications will be sent and/or parent will be called. After it is judged that the usual methods to collect money owed the district have failed, then action will be taken to collections in small claims court. Unpaid balances are also referred to the school board in July each year.

Free & Reduced Meal Applications

- Applications are required to be filed for the 2025 - 2026 school year to receive free or reduced price meals.
- All applications are confidential.
- Blank applications are sent in the back to school packet each year and are also available on the school website or from the school office.
- Applications are effective as of the date they are received by the school. We make every effort to process applications the same day we receive them, however, all are processed within two business days.
- Approved applications extend 30 days into the following school year, or until a new application is filed, whichever is first. If you have do not file a new application within the time period, your benefits will expire and you will be charged the full price for meals.
- All families are encouraged to apply for benefits.



- Should your financial situation change during the year, you can apply for benefits at any time.

Children are automatically eligible for free meals if they:

- Are in households receiving benefits from SNAP, FDPIR, or TANF;
- Are foster children under the legal responsibility of an agency or court;
- Are homeless, runaway, or migrant.

Wellness Policy

The Harding County School District will provide all students with a strong foundation of knowledge, fitness, nutrition and healthy choices in a challenging and changing world. The District will provide an environment that promotes, protects and preserves health. Effective health education is a shared responsibility that begins in the home and reinforced in the community by its citizens, health agencies and schools. Hardcopies of the District Wellness Policy are located in each school attendance center and the Central Office. There is also a link to the District Wellness Policy on the School District’s webpage. Direct any questions concerning the District Wellness Policy to the Superintendent’s office.